



SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

**KANKREJ TALUKA KELVANI MANDAL MANAGED
SHRI SEVANTILAL AMRUTLAL SURANI VIDYA
SANKUL SMT.KANTABEN KIRTILAL SHAH ARTS AND
SMT.LILAVATIBEN BAPULAL GUNJARIYA
COMMERCE COLLEGE, THARA**

**NEAR INDIRA NAGAR, AT.-THARA,TA-KANKREJ, DIST-BANASKANTHA
385555**

www.sasv.org

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Kankrej Taluka kelavni Mandal managed Shri. Sevantilal Amrutlal Surani Vidya Sankul Smt.Kantaben Kirtilal Shah Arts & Smt. Lilavatiben Babpupal Gunjariya Commerce College, Thara was established in 1986. The College is located in the distantly remote and socially, economically and backward region of north Gujarat surrounded by villages with less exposure to formal and quality education. Before its inception, there was no scope for higher education for the students of this region in the vicinity of 60 to 90 kilometers. Thus, the common lay man of this region could not afford to send their wards to distant cities for Higher Education. Moreover, higher education for girls was still a long awaited dream in this area. It was during this time that Late Shri Shantilal Chhotalal Bhagat, the Ex-MLA and the founder of Kankrej Taluka Kelvani Mandal, laid the first seed of Higher Education which flourishes today as one of the premier centers of quality education and learning since 1986. This institution has proved to be an oasis to the educationally deprived barren land of Thara. Since 1986, the Institution caters to the needs of Higher Education, especially to the girls of Thara and the adjoining regions. The College which initiated with just 108 students in 1986, today throbs with more than 2000 students in various disciplines and course.

The College offers a range of principal (**Core Compulsory**) subjects like Sanskrit, Gujarati, Economics, English (Self Finance) and History (Self Finance) in Arts, Advance Accountancy in Commerce, and subsidiary (**Core Elective**) subjects like Hindi and Psychology in Arts, S.P. and Statistics in commerce at undergraduate level. The College is also a recognized **P G Centre**. M A in Sanskrit, Gujarati, Economics and M.Com. in Accountancy are taught by faculty members recognized as Post Graduate teachers, as per the regulations of the affiliating University.

The College sticks to its deep rooted ideals, quality culture, values and spirit which cope with the vision, mission, core values and objectives of the institution. Hence, a humble endeavour towards the First Cycle of Accreditation is commenced with a positive faith.

Vision

To be a unique institute with a pious aim of creating an educated generation with burning aspiration for social service and upliftment of deprived and the backward.

Mission

- To help and promote education by providing ample opportunities for students.

- Creating an ideal academic environment along with sports, culture and social activities for the overall development of the students of the rural and backward area.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- The college is located in rural, educationally and economically backward remote area bordering Pakistan providing excellence in education to the students belonging to all sects of the society.
- The college has large campus area with adequate infrastructure such as spacious ventilated Class-Rooms, Computer Lab, Class-Rooms with Multimedia Projectors, Computers, Library, Sports infrastructure, Wifi Campus, etc. for catering effective teaching learning process.
- The teaching staff of the college is highly qualified as 50 % of the permanent staff are Ph.D. holders. Moreover, teachers are committed just and humane in their approach and practice.
- Proactive, Dedicated and Visionary Management.
- E-Governance in administration and examination.
- Community orientation.
- Genial Student Teacher support.
- Eco-friendly and Gender friendly Campus.
- Excellent student support system.
- Girls out number boys in academic performance.
- Optimum utilization of resources
- Systematic Co-ordination and intervention of IQAC in Academic and research matters.
- Collaborations, Linkages and MoUs with recognized agency.
- Enhanced alumni involvement and support.
- Wi-Fi Campus.
- Mineral water plant facility
- Financial support for teachers to attend conferences/ workshops etc.

Institutional Weakness

- High dependence on rural and backward Milieu
- Hurdles in appointing permanent staff due to Government Policies.
- Since the college is located in a remote area with majority of students coming from distant areas with infrequent and limited modes of conveyance, students are unable to make use of the college resources outside of regular work hours.
- Parents are from agrarian and poor background. Hence, they are unable to support their children for higher education.
- Lack of Language skills due to the influence of vernacular medium of study at matriculation and Higher Secondary Level.
- Lack of adequate Computer Knowledge because of technical remoteness of the area.
- Insufficient computers for students.
- The College has 7 LCD Projector class rooms. However, this infrastructure seems to be inadequate.

- The College has less linkages and collaborations with other institutions in respect of teaching and research facilities.
- Limited Add on Courses.
- Lack of adequate MoUs with leading educational institutions.
- Student and faculty exchange programme still at initial stage.

Institutional Opportunity

- The college as being located in a mofussil area, adopts villages and take measures to uplift them as part of social commitment by extending various social welfare and reformation awareness programmes.
- The College strives its best in extending its voluntary and timely support by intervening during the natural calamities like famine, flood, pandemic(COVID-19) etc.
- Commence skill oriented courses to make the students employable and adaptable to the current job market.
- Train the students to face the challenges ahead of them to bring them to the main stream.
- Coaching students for various competitive exams opens up vistas for further motivation.
- Organizing Placement fairs and creating opportunities
- Increasing number of MOUs.
- Avenues for faculty and student exchange programmes
- NCC and NSS units take steps to uplift the society as part of social commitment
- Extension Activities

Institutional Challenge

- Most of the students belong to the agrarian background and so less orientation for higher education.
- Delay in sanctioning of administrative and teaching posts by the Government.
- Very often students have to support their parents in farming and the related areas. This affects their academic performance.
- Lack of stable income of parents. Hence, the parents fail to support their children and their involvement in the student progression is limited.
- Poor growth of industry in the locality.
- Scarcity of industrial and technological interface.
- Inculcate positive attitude towards English and ICT among students
- Limited institutes or companies ready to recruit students
- Intense competition from existing and emerging players in the field education.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Our college is affiliated with Hemchandracharya North Gujarat University, Patan. Hence the institution scrupulously follows the curriculum and academic calendar prescribed by the University. The college does not have direct authority or involvement in framing of the curriculum. However, the college exerts its influence through the faculty in the Board of Studies and Academic Council. The voice related to the issues regarding the syllabus is conveyed to the Board of Studies by the respective faculty in their respective subjects. Moreover, the

college makes sincere efforts to complement the curriculum and keep pace with the current trends by organizing seminars, scholarly talks invited lectures, assignments and class room presentations.

Currently the college offers 02 UG Programmes i.e. B.A. and B.Com. and 02 PG Programmes i.e. M.A. and M.Com. The College offers a range of principal (Core Compulsory) subjects like Sanskrit, Gujarati, Economics, English (Self Finance) and History (Self Finance) in Arts, Advance Accountancy in Commerce, and subsidiary (Core Elective) subjects like Hindi and Psychology in Arts, S.P. and Statistics in commerce at undergraduate level. The College is also a recognized

P G Centre. M A in Sanskrit, Gujarati, Economics and M.Com. in Accountancy are taught by faculty members recognized as Post Graduate teachers

The college aims at empowering the rural and backward students of this socially, economically backward area through qualitative higher education by providing proper opportunities of preparations to compete with the modern world. To materialize this aim, the college encourages co-curricular and extracurricular activities to build self confidence among the students. We convey the issues regarding syllabus through the faculty in the Board of Studies of colleges. One of our staff members is the Dean of Commerce faculty in the Hemchandracharya North Gujarat University, Patan and the member of the Academic Council. The College has started a good mentoring system in which a teacher offers guidance to a heterogeneous group. The College also collects feedback on the curriculum from both students and the teachers.

Teaching-learning and Evaluation

The teaching, learning and evaluation process of the institution follows the academic calendar prepared in line with the University calendar. Each Department prepares an academic schedule in such a way that maximum time can be spared for direct teaching. An orientation programme is offered to the newly admitted students for better understanding of the system and for wider clarity. The class-room consists of the heterogeneous group of students. The teachers identify the slow and advance learners through class-room interactions, class-room participation, involvement and counselling. Peer teaching is encouraged. The mentoring system is also introduced. Teacher mentors are assigned the responsibility of guiding a group of mentees from the college under this practice.

Along with traditional method of lecturing, almost all the teachers use technology for delivery of their classes. The Wi-Fi Campus keeps the teachers and students active throughout the working hours. The main objective of ICT on campus is to focus on mastery of skills and knowledge and align with current research. Extra coaching and re-tests are conducted for slow learners on demand. The Udisha Club, Guest lectures, General Knowledge Test, Placement Cell, guide students and use of ICT etc. contribute to their academic, career and social development.

Research, Innovations and Extension

The IQAC and Research Advisory Committee of the college encourage the students and the faculty to actively

involve themselves in research oriented activity. Their honest efforts have promoted research as an integral part of curriculum. Consequently, the college has organized National Seminar and workshop during the last two years. Out of the total 13 permanent faculty members, 7 are Ph.D. holders, 01 is pursuing Ph.D. Among these, 4 faculties have Ph.D. guide ship too. One of the staff members is awarded Ph.D. during the last five years. There are 5 scholars who successfully got their Ph.D. under the guidance of our faculty members. The college authorities encourages the faculties to participate in at least two seminars during a year. The college offers registration fees to them who present a paper at a seminar. They are also encouraged to publish papers in Reputed Peer Reviewed Journals. Moreover, the college has a tradition to felicitate the faculty who achieves Ph.D. or Guide ship in any subject, Our college library caters to the needs of scholars from any institute. The college has signed MoUs with different academic organizations to promote faculty and student exchange, research, training, mutual usage of library, field work etc. Subscription to *N-List* and access to INFLIBNET introduce new trends in higher education and research to the students.

The college conducts wide range of extension activities in collaboration with various NGO's. It includes health check-up camps, Blood Donation Camps, Distribution of woollen clothes and Blankets to the needy and shelterless. The Students and the staff also participated in the Rescue and Relief operations during natural calamities like Earthquake, flood etc. Awareness Programmes are regularly conducted in the neighbouring village creating awareness on population control, HIV / AIDS Awareness, Free medical Check-up camp, Women Empowerment, Digital India Campaign, Clean India Campaign and other Social issues confronting the society. National Integration by N.S.S Units, philanthropic activities by NCC and other committees of the institution. Thus the institution as a whole contributes to the society through her extension activities.

Infrastructure and Learning Resources

The College is located in an area of 4.99 acres of land with a compound wall. The college strives its best in providing the best in class framework in the implementation of resources. The physical facilities of the college include library with reading room, class rooms with good ventilation. The college owns 8 Multi Media projectors. Moreover, the college also has its computerized administrative section. The Library of the college is the main learning resource of the college containing 25000 books in total, in various subjects. The College library offers unlimited internet access for students and teachers for e-resources, with extended hours of reading for the students as well as for the reading aspirants of Thara.

Library has 03 computers. The total built up of library and reading room is 1540 Sq. feets with internet accessibility. The library automation is in the verge of completion. The college has staff room. The college campus is under the surveillance of CC TV cameras. The college building has intercom facility. The college has separate Girl's Room with adequate requisite facilities. The college also has separate Toilet and Drinking Facility for Boys and Girls. The college has Mineral Water plant. The College also contains computer/DELL Lab for conducting SCOPE Test. Moreover, the college also owns small of water Harvesting Unit land. It is enabled with NAMO WiFi, Local WiFi connectivity and private Wireless Internet Connectivity. Moreover, the college owns Indoor Sports room facility, Sports ground. The college also owns a small health unit with first aid facility.

Student Support and Progression

The Student Support Services are maintained with utmost care. They are consistent with the vision and mission and are published in the college calendar and website.

It falls into four categories “Academic”, “Co-curricular”, “Career” and “Placement”, scholarship and other financial support. The academic support consists of Choice Based Credit System, Term papers, Internal evaluation exams, Remedial coaching for slow learners, Seminars and workshops, Add-On Programmes, Guidance for competitive examinations, Basic English and SCOPE examinations, Sanskrit *Sambhashana* Class, Add On Basic English course and lecture series on various subjects. Under the guidance various committees, the college organizes various cultural and extra-curricular activities like Mahendi competition, glass painting, chocolate making and beauty parlor classes, Saptadhara, cultural activities. Apart from these, the college functions various student support activities like Sandhan, N.S.S., NCC, Grievance Redressal Cell, Women cell, Red Ribbon Club, Anti Raging Committee, Udishha Placement cell. Teacher and student mentoring system is followed in the college to facilitate the learning process. Moreover the students are taken for Industrial visits. The College has signed MoUs with Educational and NGO’s for the skill development and overall progress of students. Special care is taken to procuring scholarships for students and their timely renewal. The College distributes prizes and scholarships to the meritorious students. Departments assist students in times of emergency through financial aids. Classrooms and examination rooms for the differently abled are set up at convenient places. Students not only participate in sports activities, they also shine out by achieving championships or top three ranks at college, Inter-collegiate, University. Taluka and District level competitions. Many of UG students pursue PG programmes in the College, Universities and in other reputed institutions. After UG and PG, students get jobs in Government and private sectors. Some students are self-employed as businessmen and agriculturalists.

Governance, Leadership and Management

The College has a clear Vision and Mission statement and its governance and leadership are well defined to achieve academic excellence. The Principal, as the Head of the Institution, coordinates and monitors the academic and administrative functions of the College. All decisions, related to policy matters and planning are taken by the Governing body. They take the leadership role in the effective implementation of the teaching-learning and the student support programmes. The Academic and Administrative bodies of the institution function at three different levels; the management level, college level and the department level. During the commencement of every academic year, the Management, Principal and the IQAC Members frame the policy and action plan for the year. The plans and policies are implemented by appointing various committees and are conveyed to the stakeholders through meetings. The College has its own quality policy standards, the policy is developed by the President, Principal, Managing Trustee, Honorary Secretary, Senior faculties, Departmental Heads and the IQAC team and is deployed efficiently at various levels, sectors of academic, co-curricular, extra-curricular, social welfare and Management level. In this procedure the grey areas are identified and efforts are made for improvement gradually and firmly. The Management along with the Principal and the IQAC assesses the performance of the teachers based on the evaluation and feedback received formally and informally from the students and the stake holders. Necessary corrective measures are suggested. Academic autonomy is given to HODs in their respective domains and the designated teachers who head the various wings, forums and clubs are given freedom to plan and implement their activities. The institution makes optimum participation of

students in all the activities and endeavours of the college. The IQAC take initiatives in planning and implementing the quality improvement strategies of the college. The College has C.C.T.V. Surveillance to ensure the safety and anxiety free work environment of the general students and the female students in particular. Internal and External Audit is carried out at regular intervals by the registered chartered accountant. The funds are collected through various sources and utilized in justified manner.

Institutional Values and Best Practices

The efforts made by the Institution for overall development are crowned by the Innovations and Best Practices. The Holistic education not only prepares the students for jobs but also prepares them to face challenges of life confidently. The college is located in a socially, economically and culturally backward area bordering Pakistan. There is less encouragement for Women Higher Education in this region. Hence, the college aspires and organizes plan for organizing gender sensitivity programmes which conveys safety, and social security issues confronting the society. However, Anti-Ragging Committee is established and the students who indulge in any such activity would be dealt strictly by the authority of the College. Sexual Harassment Prevention cell is working actively in the interest of safety and security of women. Moreover, requisite counselling is offered to students in various spheres in an amicable manner. The College also functions Internal Complaint Cell, Surveillance Cameras are installed in the entire building and the campus apart from adequate number of security personals. The college organizes expert lectures for the students where in experts in various subjects are invited for the delivering scholarly talks. This brings more clarity to their conceptual ideas which consequently get reflected in their academic and personal performance. The college is concerned and takes care of the proper management of solid and e-waste. A small unit of rain-water harvesting system is also installed in the college with a future plan to expand it. Apart from these, there are some of the outstanding initiatives practiced by the college in maintaining eco friendly reduced paperless work, no plastic zone etc. The College strictly follows the best practices (1) No Vehicle Day (2) Blanket / Sweater Distribution Camps every year & Wall of Humanity. The College also distributes Blanket / Sweater to the needy people and the children of the Primary schools in the distant and remote villages surrounding Thara.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	KANKREJ TALUKA KELVANI MANDAL MANAGED SHRI SEVANTILAL AMRUTLAL SURANI VIDYA SANKUL SMT.KANTABEN KIRTILAL SHAH ARTS AND SMT.LILAVATIBEN BAPULAL GUNJARIYA COMMERCE COLLEGE, THARA
Address	NEAR INDIRA NAGAR, AT.-THARA,TA- KANKREJ, DIST-BANASKANTHA
City	Thara
State	Gujarat
Pin	385555
Website	www.sasv.org

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Dinesh S.charan	02747-222156	9426379193	-	kacc_thara@yahoo .com
IQAC / CIQA coordinator	Haresh L.dave	-	6352217298	-	haresh_dave17@ya hoo.com

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details				
Date of establishment of the college		14-06-1986		
University to which the college is affiliated/ or which governs the college (if it is a constituent college)				
State	University name	Document		
Gujarat	Hemchandracharya North Gujarat University	View Document		
Details of UGC recognition				
Under Section	Date	View Document		
2f of UGC	29-02-2012	View Document		
12B of UGC	29-02-2012	View Document		
Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy	
Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	NEAR INDIRA NAGAR, AT.-THARA,TA-KANKREJ, DIST-BANASKANTHA	Rural	4.99	3530

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Sanskrit	36	HSC	Gujarati	260	137
UG	BA,Gujarati	36	HSC	Gujarati	260	238
UG	BA,Economics	36	HSC	Gujarati	260	203
UG	BA,English	36	HSC	English	130	69
UG	BCom,Adv Accountancy	36	HSC	Gujarati	260	61
UG	BA,History	36	HSC	Gujarati	130	86
UG	BA,Hindi	36	HSC	Hindi	390	336
UG	BA,Psychology	36	HSC	Gujarati	390	242
UG	BCom,Sp	36	HSC	Gujarati	130	28
UG	BCom,Statistic	36	HSC	Gujarati	130	33
PG	MA,Sanskrit	24	BA Sanskrit	Gujarati	80	0
PG	MA,Gujarati	24	BA Gujarati	Gujarati	80	19
PG	MA,Economics	24	BA Economics	Gujarati	80	36
PG	MCom,Gujarati Medium	24	BCom	Gujarati	80	0

Position Details of Faculty & Staff in the College

Teaching Faculty

	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	1				16				3			
Recruited	1	0	0	1	8	1	0	9	3	0	0	3
Yet to Recruit	0				7				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				5			
Recruited	0	0	0	0	0	0	0	0	3	2	0	5
Yet to Recruit	0				0				0			

Non-Teaching Staff

	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				13
Recruited	11	0	0	11
Yet to Recruit				2
Sanctioned by the Management/Society or Other Authorized Bodies				5
Recruited	5	0	0	5
Yet to Recruit				0

Technical Staff

	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers

Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD	0	0	0	0	0	0	0	0	0	0
Ph.D.	1	0	0	5	1	0	0	0	0	7
M.Phil.	0	0	0	0	0	0	1	0	0	1
PG	0	0	0	3	0	0	2	0	0	5

Temporary Teachers

Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	1	0	0	1
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	1	2	0	3

Part Time Teachers

Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	1	0	0	0	0	0	1

Details of Visting/Guest Faculties

Number of Visiting/Guest Faculty engaged with the college?	Male	Female	Others	Total
	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	510	0	0	0	510
	Female	284	0	0	0	284
	Others	0	0	0	0	0
PG	Male	28	0	0	0	28
	Female	27	0	0	0	27
	Others	0	0	0	0	0
Certificate / Awareness	Male	338	0	0	0	338
	Female	218	0	0	0	218
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	120	111	125	108
	Female	74	67	78	90
	Others	0	0	0	0
ST	Male	5	4	3	1
	Female	5	5	4	3
	Others	0	0	0	0
OBC	Male	955	836	887	921
	Female	249	268	343	392
	Others	0	0	0	0
General	Male	176	181	200	193
	Female	151	151	152	168
	Others	0	0	0	0
Others	Male	12	1	1	2
	Female	3	1	0	0
	Others	0	0	0	0
Total		1750	1625	1793	1878

Extended Profile

1 Program

1.1

Number of courses offered by the Institution across all programs during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
282	278	278	278	278
File Description		Document		
Institutional data prescribed format		View Document		

1.2

Number of programs offered year-wise for last five years

2020-21	2019-20	2018-19	2017-18	2016-17
13	13	13	13	13

2 Students

2.1

Number of students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
2010	1878	1793	1625	1750
File Description		Document		
Institutional data in prescribed format		View Document		

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
671	671	671	671	671

File Description	Document
Institutional data in prescribed format	View Document

2.3

Number of outgoing / final year students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
497	438	411	331	451
File Description	Document			
Institutional data in prescribed format	View Document			

3 Teachers

3.1

Number of full time teachers year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
13	17	20	19	19
File Description	Document			
Institutional data in prescribed format	View Document			

3.2

Number of sanctioned posts year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
21	21	21	21	21
File Description	Document			
Institutional data in prescribed format	View Document			

4 Institution

4.1

Total number of classrooms and seminar halls

Response: 17

4.2

Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
64.2	44	31.2	67.8	38.7

4.3

Number of Computers

Response: 26

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

The College, affiliated to Hemchandracharya North Gujarat University, Patan, ensures effective curriculum delivery through a well-planned and documented process.

Academic Calendar

The Principal, along with all the HODs prepares its Academic Calendar in the beginning of the year which is in accordance with the University Academic Calendar. The College strictly adheres to the academic calendar which comprising of various activities to be undertaken throughout the year. Students, faculty members and other stake holders are informed about the same.

Teaching Plan

In the departmental meetings of the HODs with the teachers, they distribute copies of the departmental and individual time-tables to the faculties. The faculties prepare micro teaching plan and follow it religiously. Each department conducts continuous assessment which includes class room tests, assignments, group discussions, presentation, etc.

Academic Diary

For the effective implementation of curriculum, the teacher works out on the syllabus to be taught and writes units and chapters in the academic diary which he/she plans to teach in the class. The academic diary has the record of daily teaching with all the details. The diary is verified and signed by the Head of Department and the Principal.

Academic Tours / Industrial Tours / Field visits

For effective curriculum delivery, the College organizes academic tours and field visits for the benefit of students. It is organized for the experiential learning of the students of the college.

Inviting experts

Each department invites and arranges guest lectures of experts. The lectures are based on curriculum.

Add-on Certificate Programmes

The Department of Sanskrit organises the course of Sanskrit Sambhasan for a friendly acquaintance with this classical language. The Department of English organizes 'The Basic English Course' for the weak students of commerce who face problems in the competitive exams. For advanced learners additional support and guidance is provided by the faculties.

Related Programmes

The college organizes co-curricular activities which include study related movies, documentaries, videos related to their syllabus for detailed exposure, subject related day celebrations. Students' presentations, assignments, class room discussion, are regularly organized for a better coverage of the topic.

Feedbacks

The College takes feedback from the students, teachers and Alumni in manual format. Their suggestions are taken into consideration and accordingly work on it. Feedbacks are analysed and discussed with the staff too.

Infrastructure

The college has facilities like 17 class rooms of which 6 classrooms with LCD projectors, rich library with reading space and internet facility for e resources for students and teachers, girls' room with adequate facility, large play ground, computer/DELL lab.

ICT Based Educational Tools

Most of the teachers use ICT through different means for effective curriculum delivery in the class. Tablets and wifi facility is provided in the campus. Even Social Media platforms like Whatsapp, College app, text message are used for sending information and course content.

File Description	Document
Upload Additional information	View Document
Link for Additional information	View Document

1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

Response:

In order to enhance the teaching-learning process, a healthy learning environment is created in the college. The college begins its session of teaching after it receives the academic calendar of the University at the beginning of the academic year. On the basis of this calendar, the college prepares its own academic calendar. This calendar includes the probable dates of academic sessions of different semesters, tentative

schedule of examinations, Annual function of the college, list of holidays, various activities to be held during the year, celebration of Cultural Programmes (SAPTADHARA), celebration of Teacher's Day, Yoga Day, NSS Camp and any other activity that is of prime importance.

The Principal conducts meeting with the HoDs and Staff regarding smooth implementation of the academic calendar. The Heads of the departments convey the information of the meeting with their respective faculty members for the effective implementation of the academic calendar.

The Evaluation methods are communicated to the students at the beginning of the academic year. The information consisting of (1) The scheme of marks regarding the University exam and the internal exam is conveyed to the students. (2) The details of the curriculum including theory and the weightage of each unit are given to the students. The evaluation and assessment of Elective Generic Subjects, as prescribed by HNGU, are conducted at college level on the bases of assignment and the college level exam.

File Description	Document
Upload Additional information	View Document
Link for Additional information	View Document

1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years

- 1.Academic council/BoS of Affiliating university
- 2.Setting of question papers for UG/PG programs
- 3.Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
- 4.Assessment /evaluation process of the affiliating University

Response: C. Any 2 of the above

File Description	Document
Institutional data in prescribed format	View Document
Details of participation of teachers in various bodies/activities provided as a response to the metric	View Document
Any additional information	View Document
Link for Additional information	View Document

1.2 Academic Flexibility

1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

Response: 76.92

1.2.1.1 Number of Programmes in which CBCS / Elective course system implemented.

Response: 10

File Description	Document
Minutes of relevant Academic Council/ BOS meetings	View Document
Institutional data in prescribed format	View Document
Link for Additional information	View Document

1.2.2 Number of Add on /Certificate programs offered during the last five years

Response: 16

1.2.2.1 How many Add on /Certificate programs are offered within the last 5 years.

2020-21	2019-20	2018-19	2017-18	2016-17
3	8	4	1	0

File Description	Document
List of Add on /Certificate programs	View Document
Any additional information	View Document
Link for Additional information	View Document

1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years

Response: 16.9

1.2.3.1 Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
556	709	312	27	0

File Description	Document
Details of the students enrolled in Subjects related to certificate/Add-on programs	View Document
Any additional information	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

Response:

Our college provides co-education. Both girls and boys are given equal opportunities to participate in different academic activities. For main streaming cross cutting issues, the core courses have been adopted in such a way that, they have positive effects on gender, environment and sustainability, human values and professional ethics.

The following activities display such cross-cutting issues.

Gender

- The college active Mahila Cell carries out the activities with female students at centre. Trainings like Mahendi, beauty parlor, chocolate making, glass painting, etc. are imparted to the girl students with nominal fees.
- Expert lectures by medicos are organized regularly on the problems regarding the female gender and consciousness.
- A sanitary pad vending machine is installed at the Girls' room.
- Along with Anti-ragging Cell and Grievance Redressal Cell for all, the college has Anti Sexual Harassment Cell for the safety of girls.
- Girls are offered ample space in activities like sports, NCC, NSS, Cultural programmes etc.

Environment and Sustainability

- The college Eco Club takes care of issues regarding environment sustainability.
- The efforts of college to sustain environment can be witnessed in a lot of greenery on the campus.
- The institute has developed rain-water harvesting system and also use drip irrigation system for developing the garden in the college campus.

- A tree-plantation programme is a routine activity every year by NSS and NCC units of the college.
- Volunteers of NSS unit exhibit a noticeable commitment during their one week camp in any neighbouring village by their cleanliness drive, No Plastic Move etc.

Human Values and Professional Ethics

- Prayer is the base of humanity. Everybody in the college worships Goddess Saraswati through the prayer played on speakers daily.
- We believe in the line “Service to Mankind is Service to God”. Blood donation, one of the greatest services to mankind, is organised at the college.
- Our college holds a programme of distributing clothes and blankets to the slum dwellers and school kits to the children of the poor.
- Our college has made “Wall of Humanity” outside the campus where one can donate old clothes and any poor or needy can take it from there.
- Moreover, the college played a very important philanthropic role during rampant rains in

Banaskantha district of Gujarat in 2016/17 and provided all the requirements to restore their lives to normal.

- The NSS volunteers and NCC cadets of the college has also played a remarkable role in the pandemic of COVID 19. The college has distributed masks and decoction among the people in the Thara town.
- Programmes like Birth Anniversary or Death Anniversary of dignitaries Celebrations of Teachers’ Day and Guru Purnima are organised on regular bases. The faculties with their regular teaching and committed approach teach the students to be ethical in their respective profession.

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View Document

1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

Response: 0.79

1.3.2.1 Number of courses that include experiential learning through project work/field work/internship year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
2	4	3	0	2

File Description	Document
Programme / Curriculum/ Syllabus of the courses	View Document
MoU's with relevant organizations for these courses, if any Average percentage of courses that include experiential learning through project work/field work/internship	View Document

1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 1.04

1.3.3.1 Number of students undertaking project work/field work / internships

Response: 21

File Description	Document
List of programmes and number of students undertaking project work/field work/ /internships	View Document
Any additional information	View Document

1.4 Feedback System

1.4.1 Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2)Teachers 3)Employers 4)Alumni

Response: B. Any 3 of the above

File Description	Document
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View Document
URL for stakeholder feedback report	View Document

1.4.2 Feedback process of the Institution may be classified as follows: Options:

- 1.Feedback collected, analysed and action taken and feedback available on website
- 2.Feedback collected, analysed and action has been taken
- 3.Feedback collected and analysed
- 4.Feedback collected

5. Feedback not collected

Response: A. Feedback collected, analysed and action taken and feedback available on website

File Description	Document
URL for feedback report	View Document

NAAC

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)

Response: 61.41

2.1.1.1 Number of students admitted year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
849	804	784	739	754

2.1.1.2 Number of sanctioned seats year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1280	1280	1280	1280	1280

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response: 95.56

2.1.2.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
712	664	640	579	611

File Description	Document
Average percentage of seats filled against seats reserved	View Document
Any additional information	View Document

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

Response:

In the beginning of the academic year, the institution organizes an Induction Programme to greet and orient the freshers. All the newly enrolled students are informed about the rules and regulations followed in the college. The students are given a chance to freely keep their views and reason of selection of their course. Advanced and slow learners are identified from the merit list and classroom interactions of the faculties with the students. The students admitted in the college are from diverse backgrounds and their competence level. The teachers identify the advanced learners by merit of the previous year examinations. At the beginning the teacher has a group discussion with the students to recollect their education level and thereby plan a strategy to deal with the different abilities of students. Taking into consideration the academic results, such students are given special care by the teachers. The class notes are provided to the students as

supplements. Despite having less staff the institution tries to provide the facility of mentoring system. Student centered methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences. The University provides an academic calendar to the Institution at the beginning of every academic year. The Institute prepares its calendar in accordance with the calendar of University. The Principal in consultation with all the HODs prepares the annual work distribution chart. The College integrates the learner centered method of education. Some methods are practiced right from the beginning. Independent learning is encouraged through oral questioning, class tests, library referencing, assignments, presentations, competitions etc. The teacher has complete autonomy in her/his class. Teachers are free to choose from various teaching methods.

The library is well equipped and well managed. The infrastructure is constantly upgraded to meet the growing academic needs. ICT is increasingly incorporated into the teaching learning exercise. Since last two years, Govt. of Gujarat provided a Tablet to each students of the college who take admission in the first year. The college has its own app through which students are provided study materials, old papers, time table etc. and information regarding the institution. The peaceful and calm atmosphere in the campus is ideal for the teaching learning exercise, with absolutely no unrest, political or otherwise. Students are inspired to organize and participate in curricular, co-curricular and extra-curricular activities. The students who excel in academic and extracurricular activities are facilitated by the Institution on Annual Day. Experts from the different colleges/universities are invited to conduct the classes for the difficult subjects in the curriculum. Likewise faculties of the Institution are also invited by various colleges as a guest lecturer.

The Head, along with other faculty members of the department plan a strategy to deal with the slow learners, economically weaker students and physically challenged students. Students are provided with the provision of scholarship offered by the government of Gujarat and other agencies. The college itself also provides them financial assistance.

File Description	Document
Upload any additional information	View Document
Past link for additional Information	View Document

2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

Response: 155:1

File Description	Document
Any additional information	View Document

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

In order to enrich the teaching-learning process, the institute encourages various innovative methodologies. Students are trained to explore online resources and make optimum use of it with the medium of Tablets provided them by Govt. of Gujarat. E-resources are made available to them. Movies based on literary works prescribed in the syllabus are screened. Eminent academicians are invited regularly to share their insights into their area of specialization. Syllabus oriented guest lectures are organized in which students are benefitted. The faculty members help them out whenever required and monitor their work. Educational tours are organized to orient the students and inculcate values among them. In this technology driven society, students are found to be struggling in articulating themselves properly. To cultivate the habit of academic writing, the students are given assignments to be written at length in depth. The Facility of BISAG video lectures is also available in career cell for students. The lectures on Cooperative sectors are organized by the department of Economics. Village surveys are conducted from students by the economics department for their experiential learning. The department of Sanskrit organizes programme on 'Communication skill in Sanskrit. Digital Education Learning Language Lab proves a great help for the experimental learning regarding English. The department of Gujarati, Hindi organize Poetry recitation programme for students to infuse literary sense among the students. Under the continuous evaluation of the students have to be practiced through assignments, Presentations in which active participation of the students is required. It provides opportunities to the students in organization and Participation in various academic programmes which build-up the self-confidence. The students are encouraged to participate in Youth festival, Sports meet, Khel Maha Kumbh, Youth Leadership Camp, Pre- RD Parade etc. for the development of their personality and for enhancing learning experiences. The college has its own app through which students are provided study materials, old papers, time table, educational channels etc. To create awareness of social responsibility among the students various programmes such as cleanliness campaign, 'Beti Bachao, Beti Padhao' programme for positive attitude towards girls, voter's awareness campaign, AIDs awareness programmes, blood donation camps and tree-plantation are organized for gaining awareness through NSS and NCC units. To improve the teaching learning process the IQAC

encourages and guides the faculty members about the use of ICT and other multimedia sources. The annual magazine of the college provides platform for the students to express their hidden talent. The students are also encouraged to participate in various programmes like Rangoli competition, mahendi competition, painting competition for enhancing learning and participative experience.

The students are motivated to actively participate in Seminars and conferences organised at college as well as outside. The students also get a platform to present their papers in such seminars. This provides them a platform where they can come in contact with people from different parts of nation and exchange ideas.

File Description	Document
Upload any additional information	View Document
Link for additional information	View Document

2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

Response:

The College has adopted following steps for innovation and creativity in teaching learning process:

- The College has established six classrooms with well-equipped facilities like Multimedia projectors.
- There is Seminar Hall with Multimedia projector and audio-video facility. It can be used for screening of educational movies as well.
- English Language Lab. with Multimedia projector, has been established in the college to enhance the communication skills and soft-skills of the students.
- The faculties use innovative teaching methods such as use of ICT, PPT presentation, use screening educational movies, syllabus-based movies and short documentary films etc.
- Even students are provided free access to computer with free internet facility in the library for their academic development.
- The college is covered with the facility of Wi-Fi under the scheme of NAMO by Govt. of Gujarat. An easy access to free Wi-Fi facility makes teaching and learning process quite innovative and creative.
- The college became instrumental in distribution of tablets to the new entrants by the government. This provides them easy excess to the vast world of knowledge.
- The College Central Library provides N-List facility through which one can access e-books, ejournals, any material required for syllabus content.
- Teaching through PPT in combination with internet has made teaching and learning enjoyable.
- Moreover, the College has organized computer training programmes for staff in general.

Thus, the faculty members have adopted innovation and creativity in teaching - learning process with the

help of above mentioned facilities.

File Description	Document
Upload any additional information	View Document
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View Document

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)

Response: 155:1

2.3.3.1 Number of mentors

Response: 13

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	View Document
mentor/mentee ratio	View Document
Circulars pertaining to assigning mentors to mentees	View Document

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 83.81

File Description	Document
Year wise full time teachers and sanctioned posts for 5years(Data Template)	View Document
List of the faculty members authenticated by the Head of HEI	View Document
Any additional information	View Document

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 35.92

2.4.2.1 Number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
6	6	7	6	6

File Description	Document
List of number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. and number of full time teachers for 5 years (Data Template)	View Document
Any additional information	View Document

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)

Response: 19.92

2.4.3.1 Total experience of full-time teachers

Response: 259

File Description	Document
List of Teachers including their PAN, designation, dept and experience details(Data Template)	View Document
Any additional information	View Document

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode

Response:

The examination committee of the college ensures the smooth and transparent conduct of all the

examinations. An affiliated institute is supposed to abide by the rules of examination set by the university. As per the examination system of our Hemchandracharya North Gujarat University, Patan, the valuation of students at any level in Bachelor of Arts & Commerce is done on 30:70 scheme. 30% weightage of the result is given to internal exams. This examination is held once in every semester. The students are supposed to appear for University Exam for the remaining 70% of marks. The 30% share of the Internal Examination is divided as per the table presented here under:

Internal Examination		Unive Exam
Preliminary Exam (Traditional)	Assignments/ UnitTests/Seminars/ Presentation	Final
20	10	70

The mechanism of internal assessment is totally transparent and robust in our college. The planning of the approximate dates of examination is declared to the faculties and the students during the initial month of the semester through academic Calendar. The Heads of different departments, on the instruction of the Principal and Examination Committee, issue responsibility of drawing question papers to their respective faculties. This process is kept confidential not only from the students but also from other faculty members as well. Even the faculties submit their papers in sealed covers which are directly submitted to the exam committee.

The examinations are conducted in a very healthy atmosphere. The chart of invigilators is displayed in the staff room one day before examination. The faculties of the college perform the duty of invigilators. Examination committee, consisting of senior faculty members, performs the duty of both senior supervisor and local squad to control malpractices. All the classes and lobbies are always under surveillance of the watchful eyes of CCTV cameras. There are rare cases of malpractice during internal examination. The faculties submit the results after assessment within ten days. The internal result sheets are displayed on the notice-boards and college app for the students. There is a transparent mechanism of reassessment of the answer sheet on demand. But the evaluation of the internal test papers and assignments/ presentation etc. is done so objectively that there are rare cases of grievances regarding evaluation within the institution.

Moreover, if it requires, college provides a facility of a separate room or seat for the students who are Physically challenged or having some temporary problem in going to the examination room. A special care is taken for such students. Even the students who remain absent on grounds like health reasons, participation in NCC, Sports, NSS or University level representation in cultural activities are given a chance of re-test. Thus the mechanism of internal assessment is transparent and robust in terms of frequency and variety.

File Description	Document
Any additional information	View Document
Link for additional information	View Document

2.5.2 Mechanism to deal with internal/external examination related grievances is transparent, time-bound and efficient

Response:

The exam related grievances of the students are always given priority in the college as well as

university. The University exam related grievances are directed to the University or brought into the notice of the University. The college provides guidance to students regarding grievances of University examination. At college level, as far as the grievances related to internal evaluation are concerned, students can approach the Examination Committee who attend to the problem and reach a solution. If a student raises a query, it is addressed in the most efficient manner. The Examination Committee hears him/her out and tries to resolve the matter with the help of teachers concerned. The Principal also ensures fairness in dealing with student grievances and address it in a professional manner.

The Examination Committee makes the seating arrangement of these examinations and it is displayed on the notice board. Separate seat is arranged for each student in the examination hall. If there is any grievance of the student about the subject-change, it is immediately brought to the notice of the university and it is solved. There is an efficient mechanism to deal with examination related grievances. It is also transparent and time-bound. Any grievances related to examinations are solved on priority-basis. Separate seating arrangement is provided to the differently-abled. The facilities, like, light, fans, pure drinking mineral water, etc. are provided to the students in the examination halls. Students are allowed to enter examination halls after checking their hall-tickets. If any student has lost his hall-ticket, the second copy of hall-ticket is issued to him from the office. During the examinations, the other persons who are not related to the examinations are not allowed to enter the college campus. The record of internal evaluation is maintained by the concerned departments. Prevention of malpractices in examination halls is ensured by the vigilance of internal squad and surveillance of CCTV system. The use of cell phone is strictly prohibited in the examination premises. For the smooth functioning of the examinations, the Examination Committee keeps keen watch on every issue related to the examinations. If there is any change in the time-table of examinations, it is immediately communicated to the students and the teachers. All the records of internal evaluation and answer books are kept safe in examination strong room.

File Description	Document
Any additional information	View Document
Link for additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1 Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Response:

The Programme Outcomes, Programme Specific Outcomes and Course Outcomes for all programmes offered by the institution are clearly stated and displayed on the institutional website. They are also communicated to the teachers and students at the beginning of academic year. The syllabus of each course prepared by the Board of Studies of the affiliating university is communicated to the students by the teachers. The teachers also inform the students about the learning outcomes of each course.

Our College offers Undergraduate as well as Postgraduate programmes under the Faculties of Arts & Commerce and many certificate courses and value added courses. The College regularly aspires to attain the specific outcomes through teaching learning process, co-curricular activities and extra-curricular activities. All the programmes offered by the college are made aware to students and staff.

- The BOS of affiliating university prepares the syllabus of each course of the subject. Syllabus of each course communicated to colleges and also available on the University website.
- Starting of academic year HOD of each department arrange a departmental meeting regarding the Distribution of Syllabus to all faculty members. The department prepares Programme Outcomes(POs), Programmes Specific Outcomes (PSOs) and Course Outcomes(Cos). The POs, PSOs and COs and link of the syllabus of each programme and course are displaying on **College website** and hence the students can access any time online.
- At the beginning of every academic year, college arranges induction program addressed by principal where students are informed about courses and programmes to be conducted during the academic year.
- At the induction programme of new entrants in the college along with the Principal and other educationists, talks about the programme outcomes and briefs the students about each activity of the college which provide the students a glance on all the factors of COs and POs. Even the students are repeatedly reminded of the COs and POs during regular academic work throughout the year.
- Besides these, the entire programmes and special lectures and discussion in the classroom teaching are centred around these. Hence there is a continuous communication of the POs, PSOs and COs. Action plan of each department is prepared at the beginning of the academic year and conveyed to the students.

File Description	Document
Upload COs for all Programmes (exemplars from Glossary)	View Document
Upload any additional information	View Document
Past link for Additional information	View Document

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

Response:

- The evaluation of the attainment of programme outcome is an important mechanism, which provides a touchstone to visualize how far the institution has succeeded in accomplishing its purpose.
- The College monitors and ensures the achievement of Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) in traditional methods.
- The college has a mechanism to calculate the attainment of POs, PSOs and COs at the end of the year. At the end of the analysis of the attainment, the suggestions and recommendations of corrective measures towards the improvement of programme outcomes are communicated to the faculty and even the university through BoS and AC members.
- Throughout the semester, the faculties while teaching sees to it that a successful bridge is established between the faculty and the students. A tuning between the two can lead to the attainment of POs, PSOs and COs.
- The POs, PSOs and COs of the relevant courses of the College are assessed through direct and indirect methods.

Direct Method :

- In direct assessment, the course outcome is assessed through internal examinations and a final examination at the end of the semester.
- The questions for the internal examinations are framed in line with course outcomes and the attainment is assessed from the answer scripts. The results of the final examinations are used to measure their attainment of POs and COs.
- The overall Course Outcome is calculated by taking the average of percentage attainment of internal assessment and final examination. Computing all COs attainment enables the assessment of POs attainment.
- Various Co-curricular activities such as seminars, workshops, assignments, etc. are also useful for the attainment of POs and COs.

Indirect Method

- The indirect method of assessment is done through feedback collected from the outgoing students at the end of the course.
- This feedback serves as the genuine opinion of the students in the CO attainment. The

CO attainment further contributes for the PO attainment.

Advantages

- The suggestions and recommendations regarding corrective measures towards the improvement of programme outcomes are communicated to the University through board meetings.
- Proportional weightage is given to every portion in a paper as the questions asked in internal exams and assignments are mostly aligned with Course Outcome of the respective subject.

File Description	Document
Upload any additional information	View Document
Paste link for Additional information	View Document

2.6.3 Average pass percentage of Students during last five years

Response: 82.77

2.6.3.1 Number of final year students who passed the university examination year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
497	438	411	331	451

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
629	486	483	398	590

File Description	Document
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View Document
Upload any additional information	View Document
Paste link for the annual report	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process	
Response: 3.49	
File Description	Document
Upload database of all currently enrolled students (Data Template)	View Document
Upload any additional information	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects, endowments, Chairs in the institution during the last five years (INR in Lakhs)

Response: 3.65

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
1.20	1.0	0.40	0.40	0.65

File Description	Document
List of endowments / projects with details of grants	View Document
e-copies of the grant award letters for sponsored research projects / endowments	View Document
Any additional information	View Document

3.1.2 Percentage of teachers recognized as research guides (latest completed academic year)

Response: 30.77

3.1.2.1 Number of teachers recognized as research guides

Response: 4

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

3.1.3 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Response: 100

3.1.3.1 Number of departments having Research projects funded by government and non-government agencies during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
3	2	2	1	2

3.1.3.2 Number of departments offering academic programmes

2020-21	2019-20	2018-19	2017-18	2016-17
3	2	2	1	2

File Description	Document
Supporting document from Funding Agency	View Document
List of research projects and funding details	View Document
Paste link to funding agency website	View Document

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Response:

The Institution has constituted a Research Committee to promote, facilitate and monitor research activities in the College and to provide an atmosphere that is creative, innovative, progressive and encouraging to research, innovation and creation. The teaching staff of the college is highly qualified as 50 % of the permanent staff are Ph.D. holders, four are doctoral guides. The teaching staff regularly participate in National/International seminars/workshops, conferences and also publish their articles and books.

Initiatives taken for creation and transfer of knowledge in the institution.

- The teachers are encouraged to apply for recognized research guides of affiliated University.
- The institute encourages the faculties for attending seminars/workshops
- The institute provides financial support to attend seminar/conferences/workshops to the teachers.
- The institute also encourages the faculties for publishing research papers.

To let easy progress and implementation of research project following steps are taken:

- Due independence is given to the teachers doing research work.

- Due efforts are made to make available all related theses and research work.
- Resources like computer, internet, Journals, e-material, seating space etc., are provided for research work.
- Photo-copy facility is made available.
- Separate research section in central library is provided to researchers. Teachers can make use of e-content with their account in N-List and National Digital Library.
- College honors the faculty members who have obtained Ph.D.

Following efforts are made by the institution to develop Research culture and aptitude among students.

- To inspire and encourage, the students are informed about the research projects carried out by faculty members.
- Seminars/workshop and expert lectures are organized to involve them in these activities positively. Students are encouraged to participate in the seminars which are organized
- The teachers of other institutions pursuing Ph.D seek guidance from the teachers of the institution for M.Phil and Ph.D.

The college grants duty leave to the faculty to participate in orientation course, Refresher course and short term training programmes organized all over India. The college supports the departments to organize university level, state level and national level workshops, seminars in the college.

The institute has created and established a tradition of value based education. The vision and mission of the institute are students centric and endeavor to promote gender parity in the society by empowering women through education. The ecosystem in the college allows girls to pursue higher education and aspire for better life.

The institute may be considered as incubation Centre for its students who participate in various vocational and other initiatives for creation and transfer of knowledge. Apart from the regular teaching learning students are encouraged to participate in allied activities like elocution, debate, presentation, class seminar,

fieldwork, project work, extension activities, concerns for social issues, vocational and skill development courses, sports activities and competitions etc. The institute conducts workshop/seminars on regular basis. Teachers and students participate in seminars and research activities. Soft Skill development activities are also organized.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

3.2.2 Number of workshops/seminars conducted on Research Methodology, Intellectual Property

Rights (IPR) and entrepreneurship during the last five years

Response: 2

3.2.2.1 Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1	1	0	0	0

File Description	Document
Report of the event	View Document
List of workshops/seminars during last 5 years	View Document

3.3 Research Publications and Awards

3.3.1 Number of Ph.Ds registered per eligible teacher during the last five years

Response: 1.75

3.3.1.1 How many Ph.Ds registered per eligible teacher within last five years

Response: 7

3.3.1.2 Number of teachers recognized as guides during the last five years

Response: 4

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	View Document
Any additional information	View Document
URL to the research page on HEI website	View Document

3.3.2 Number of research papers per teachers in the Journals notified on UGC website during the last five years

Response: 0.57

3.3.2.1 Number of research papers in the Journals notified on UGC website during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
4	4	1	0	1

File Description	Document
List of research papers by title, author, department, name and year of publication	View Document
Any additional information	View Document

3.3.3 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.57

3.3.3.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
2	1	2	5	0

File Description	Document
List books and chapters edited volumes/ books published	View Document
Any additional information	View Document

3.4 Extension Activities

3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

The college plans and organizes its extension and outreach programmes in the beginning of the year. In order to promote institutional neighbourhood community network and student engagement, various activities are undertaken by the college. The N.S.S wing of the college along with N.C.C., CWDC play a leading role in celebrating various Days and activities of social welfare. The photographs of the events are displayed on the notice board and college website. The college **adopts a village** and the students carry out activities like **cleanliness drive, rallies, addiction campaign, health check up camp, and awareness programme.**

The college students with N.S.S and N.C.C units perform various activities throughout the year. The college organizes **Blood Donation** Camp and **Thalassemia** Test of the first year B.A. /B.Com. students every year in collaboration with agencies like Indian Red Cross Society, Rotary Club. These activities develop a sense of commitment among the students. In the flood of 2017, surrounding Thara, the N.C.C. and N.S.S. students have participated in '**Rescue Operation**' with government agencies. The NSS Unit of our institute camped for a week in a village Dhekvadi Ta: Bhabhar after the natural calamity of flood and played a remarkable role in bringing life back to its routine. The NSS volunteers and NCC cadets of the college has also played a remarkable role in the pandemic of **COVID 19**. The college has distributed masks and decoction among the people in the Thara town. The N.S.S. unit organized **medical camp** at the Runi village. **Blanket distribution** programme is organized among the neighborhood community every year .

Different rallies are organized to spread awareness among the people about the environment conservation, save girl educate girl (**Beti bachao, beti padhao**), **AIDS** awareness, no use of plastic, and awareness about road accident, **save tree save water**, and **awareness about voting**.

Every year we celebrate **Gandhi Jayanti**. On the birth anniversary of Mahatma Gandhi, the students join cleanliness programme to keep the college premise clean and take an active part in town cleanliness campaign. The college has been celebrating "**SWACHHATA PAKHVADYA**" for the two yeas. To highlight national values among the students we celebrate the Birth Anniversary of **Swami Vivekananda (Yuva-Day)**, **Birth Anniversary of Sardar Patel**, **Birth Anniversary of Subhash Chandra Bose**, the **Independence Day** and **Republic Day** with great fervor and patriotic programmes.

We celebrate different Days like **World Yoga Day**, **AIDS Day**, **Constitutional Day**, **International Women Day** and many more. On such day eminent speakers are invited to guide and inspire the students. An elocution, essay and quiz competition is held on different subjects. Through the speech of well known doctor students get awareness about the misconception of AIDS, and the precautions and measures for the disease. World Yoga Day is organized and a yoga trainer performs several yoga for the students and teaching and non-teaching staff.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

3.4.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

Response: 41

3.4.2.1 Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
12	11	5	8	5

File Description	Document
Number of awards for extension activities in last 5 year	View Document
e-copy of the award letters	View Document

3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

Response: 90

3.4.3.1 Number of extension and outreach Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
22	24	16	13	15

File Description	Document
Reports of the event organized	View Document
Number of extension and outreach Programmes conducted with industry, community etc for the last five years	View Document

3.4.4 Average percentage of students participating in extension activities at 3.4.3. above during last five years

Response: 81.22

3.4.4.1 Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs

awareness, Gender issue etc. year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1060	2171	1503	1229	1370

File Description	Document
Report of the event	View Document
Average percentage of students participating in extension activities with Govt or NGO etc	View Document

3.5 Collaboration

3.5.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship per year

Response: 57

3.5.1.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
4	33	12	5	3

File Description	Document
e-copies of related Document	View Document
Details of Collaborative activities with institutions/industries for research, Faculty exchange, Student exchange/ internship	View Document

3.5.2 Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the last five years

Response: 51

3.5.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
11	15	14	6	5

File Description	Document
e-Copies of the MoUs with institution/ industry/corporate houses	View Document
Details of functional MoUs with institutions of national, international importance, other universities etc during the last five years	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

The classrooms of the college are airy, clean and equipped with good benches, fans, LED lights and green boards. The Classrooms are well ventilated and eco friendly

- Total Campus area of Institution is 4.99 acres
- The built up area of our college is (3530) Sq.mts. approx. The building is spread in two storeys. The ground floor consists of administrative block, staff room examination room, NSS room, Language Lab, Store room, Library etc the three class rooms, seminar hall etc are at first floor.
- The College has (16) rooms in all. There are (7) classrooms out of (16) with ICT enabled equipments. There is a Seminar Hall with a capacity of 200 people. There is 01 computer Digital English Language Lab.
- The Library of the college containing 25000 books in total, in various subjects. Library has 03 computers. The total built up of library and reading room is 1540 Sq. feet with internet accessibility. The College has provided **N-List facility** for all the students and teachers. They use this facility for their research or for studies. The college has purchased **SOUL** software from **INFLIBNET** for library. OPAC system is also made available in the central library. The library automation is in the verge of completion.
- The College has (37) computers, (7) LCD Projectors, Speakers, sound system, audio video aids, microphones, scanners, (04) printers plus Xerox, (03) printers (01) Xerox machines, (2) inverter, pen drives, USB external hard disk, Web Camera, Digital camera and (64) CCTV cameras.
- The College has an NSS room, an NCC room, ladies' room, Examination room, CWDC room, Rest room for girls with the facility of sanitary pad vending machine, DELL lab and a room for Women Cell.
- The college has provided Wi-Fi facility and free internet access to all.
- The authorities have got 1 unit of RO Plant and mineral water plant installed in the college. They provide purified drinking water to students and staff.
- The college has podiums, chairs, writing desk, blackboards, digital boards, mimio board, marker pen etc.
- College management has arranged to install (64) CC Cameras in the entire college.
- The college has got installed of 2 inverter to deal with the rare problem of power cuts.
- The college authorities got 5 fire extinguishers installed in the building.
- The college has a seminar hall with LCD projector, Audio Visual equipments for conducting Extension Lectures, Staff Meetings, and Literary programs and other competitions.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

Since its establishment year, the institution tries for overall development of the students. Besides providing academic facilities to the students' the institution also provides adequate facilities for sports and cultural activities. The details are as below:

Sports

The college provides excellent support and coaching facilities by the Physical Director for indoor and outdoor games. Consequently, they have achieved many milestones in the field of sports.

Indoor Games:

The college has established facilities for indoor games like Chess, Carom, Judo, Boxing etc. College uses the sports and other rooms for practice and tournament.

Outdoor Games:

The college provides facilities for outdoor games such as Athletics, Kabbadi, Kho-Kho, Handball, Volleyball, Ball Badminton, cycling, Basket ball, soft ball, etc on its ground.

Yoga Centre:

The college has a big open theatre having 1200 seating capacity inside the college campus. In our college, we offer training to the students for the Yoga exercise every year on World Yoga day. We invite a yoga trainer who gives coaching to the students, teaching and non-teaching staff in our college indoor campus.

Cultural Activities:

For the immense development of students and to increase their inherent talent the college offers

cultural activities and Saptdhara activities. There is a big open theatre on the ground floor of the building of the college having the seating capacity of more than 1200 students. It has got all the facilities required to organize a cultural programme, Annual function, talent event, Induction programme, Farewell programme or any other programme of the college. Moreover the college has purchased several musical instruments which are used at the function of the college. For the organization of competitions such as Mahendi, Painting, Rangoli, Hair Style, Glass painting, Chocolate making and Beauty Parlor etc. we use class rooms of the college.

Primary Health Centre:

The college has Primary health center with all the adequate facilities regarding primary health checkup.

NSS/NCC

The NSS and NCC wings of the college are the most prominent segments of the college. A special cabins for NSS and NCC activities are allotted by the institute.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)

Response: 41.18

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 7

File Description	Document
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

Response: 16.11

4.1.4.1 Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
1.7739	1.6	15.4	16.1	0.4

File Description	Document
Upload Details of budget allocation, excluding salary during the last five years (Data Template)	View Document
Upload audited utilization statements	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

The total carpet-area of the library of the institution is 1540 sq. ft. areas in which around 40 students can be accommodated at a time. Our College has a well-furnished partially automated library with separate reading facility for the Boys and Girls. The Library has wide repository of books, journals, CDs, News Papers, E Resources, Previous years question papers etc. Since many years, the library has BSNL Wi-Fi Facility. Besides this, NAMO Wi-Fi Facility is also available. There are 3 computers, 1 printer cum scanner are available in the library. In the Library Notice Board various information are displayed on the Notice Board of the Library. Only Two books are issued by the Library for duration of fifteen days for those students who become a member of Library. Scholar students are provided books without any charge. The Book Bank Scheme is functional for the students of Arts & Commerce in which books are issued with a token fee. Specialized Services are provided by the Library which includes information Deployment and notification, Photocopying facility, Extended Hours of reading and Extension Activities. Special Section of Books is earmarked for NET Coaching, Career Guidance and the Library holds books and journals related to career guidance and competitive exams. The Library also supports the students to face various competitive examinations with confidence. Moreover, new editions are added every year in the library.

The College has provided **N-List facility** for the students and teachers. The college has purchased **SOUL** software from **INFLIBNET** for library. OPAC system is also made available in the central library. The library automation is in the verge of completion. The Facility of Bar-Coded Library Identity Card for the students is provided.

File Description	Document
Upload any additional information	View Document
Paste link for Additional Information	View Document

4.2.2 The institution has subscription for the following e-resources

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases

6.Remote access to e-resources

Response: B. Any 3 of the above

File Description	Document
Upload any additional information	View Document
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership , Remote access to library resources, Web interface etc (Data Template)	View Document

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

Response: 1.8

4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e- journals year wise during last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
1.5	1.4	3.3	1.6	1.2

File Description	Document
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the last five years (Data Template)	View Document
Audited statements of accounts	View Document

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the latest completed academic year

Response: 1.78

4.2.4.1 Number of teachers and students using library per day over last one year

Response: 36

File Description	Document
Details of library usage by teachers and students	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

In our College, we have the facilities like computers, printers. scanners NAMO Wi-Fi, LCD Projectors, CC TV Cameras, and Laptops. The details of which are stated below:

Details about IT facilities:

- The institution has (38) computers with internet access and (03) laptops. The college regularly undertakes to update the computers with latest antivirus soft wares.
- The institution has total (03) printers and (4) Printer + Scanner (1) Scanner+ colour printer and (1) Canon Scanner
- Wi-Fi facility is available in the campus.
- The college has 8 Multi-media projectors.
- Every Department has at least one class room furnished with Multi-media projector to enable teachers and students to switch over to IT supported teaching-learning methods.
- Membership with INFLIBNET N-list to access e-resources.
- Lane- facility is available for (35) computers.
- System for bulk SMS is available.
- The campus is under CCTV surveillance with (64) cameras to upgrade the IT facility .
- The students are distributed tablets under the scheme of NAMO E-tablet by Govt. of Gujarat.
- The central Library of the college is partially computerized.
- The institution has made an agreement with Sun Infotech and Lucky Enterprise for the maintenance of the ICT devices.
- The Institution has its own college App.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.3.2 Student - Computer ratio (Data for the latest completed academic year)

Response: 77:1

File Description	Document
Student – computer ratio	View Document

4.3.3 Bandwidth of internet connection in the Institution

Response: C. 10 MBPS – 30 MBPS

File Description	Document
Upload any additional Information	View Document
Details of available bandwidth of internet connection in the Institution	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

Response: 22.32

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
28.3	19.8	3.3	4.6	2.0

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View Document
Audited statements of accounts	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

The Governing Body takes direct initiative in the maintenance and upkeep of infrastructure and support facilities in consultation with the Principal and the IQAC. The Principal and the hired agency monitor the quality of maintenance of infrastructure and equipments. The custodians of the equipments frequently examine them for timely maintenance and repairs to ensure performance and accuracy.

Class Room

The Principal, the IQAC and faculties of discipline committee oversee the maintenance of the classroom equipments. Senior students in the classes take care of preserving facilities in the college intact. The college building is lent to the external agencies and Government for Exams on request.

Cleanliness:

All the classrooms, offices of the principal and non-teaching staff, staff-room, library and reading room, girls' room, language and computer lab, management office, washrooms etc. are regularly cleaned by college peons.

The campus of the college and playground are kept neat and clean by volunteers of NSS and cadets of NCC and college peons occasionally. In addition, the municipality has given consent to carry solid waste twice a week.

Computers

The college does not have a duly appointed System Administrator to oversee the maintenance of the Computer Systems but there are two people from Non-teaching staff and two from teaching staff who oversee the maintenance of computers in the college. In case of any repairs beyond the capacity of the local staff, the college has made a contract to external agency namely Sun InfoTech and Lucky Enterprise who looks after the maintenance of computer systems in the college.

Sports Facilities

The College has Indoor and Outdoor sports facility. Play-grounds are maintained and kept ready for use. A room is kept aside for keeping Sports utilities. Every year new equipments are purchased by the College from students' sports fee. The College provides the facilities of vivid competitions of University for Boys and Girls. Physical Director and Sports Committee monitor the maintenance of Sports Facilities. Ex-physical director of the college occasionally visits the college and makes suggestions and according to his suggestions we follow.

Language Lab /BISAG

Students can avail Language Lab facilities on rotation basis. The students are allowed under the supervision of language teachers only. This lab is availed for screening of films based on educational topics or texts too. The students who pursue CCC-BAOU course, SCOPE can use the lab.

Library

Library facilities are open to the students of not only our college but also students and researchers of other institutes and even general reading public. Maintenance and utilization of library resources are done through strictly following the library rules. A register is maintained to keep the record of all the visitors. Back issues of periodicals are issued to the readers. The maximum period of loan for books is 15 days. No person shall tear out, write upon or make any mark in any book or article belonging to the library. A book, if damaged or lost by a member, he/she shall pay the cost of the book as compensation.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 55.68

5.1.1.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2020-21	2019-20	2018-19	2017-18	2016-17
1501	1203	923	653	840

File Description	Document
upload self attested letter with the list of students sanctioned scholarship	View Document
Upload any additional information Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years (Data Template)	View Document

5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 3.06

5.1.2.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2020-21	2019-20	2018-19	2017-18	2016-17
7	281	00	00	00

File Description	Document
Upload any additional information	View Document
Number of students benefited by scholarships and freeships institution / non- government agencies in last 5 years (Date Template)	View Document

5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

- 1.Soft skills
- 2.Language and communication skills
- 3.Life skills (Yoga, physical fitness, health and hygiene)
- 4.ICT/computing skills

Response: C. 2 of the above

File Description	Document
Details of capability building and skills enhancement initiatives (Data Template)	View Document
Any additional information	View Document
Link to Institutional website	View Document

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Response: 22.3

5.1.4.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
494	807	379	235	146

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	View Document
Any additional information	View Document

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

- 1.Implementation of guidelines of statutory/regulatory bodies
- 2.Organisation wide awareness and undertakings on policies with zero tolerance
- 3.Mechanisms for submission of online/offline students' grievances
- 4.Timely redressal of the grievances through appropriate committees

Response: A. All of the above

File Description	Document
Upload any additional information	View Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View Document
Details of student grievances including sexual harassment and ragging cases	View Document

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 3.68

5.2.1.1 Number of outgoing students placed year - wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
7	14	5	13	39

File Description	Document
Self attested list of students placed	View Document
Details of student placement during the last five years (Data Template)	View Document

5.2.2 Average percentage of students progressing to higher education during the last five years

Response: 124.55

5.2.2.1 Number of outgoing student progression to higher education during last five years

Response: 619

File Description	Document
Upload supporting data for student/alumni	View Document
Details of student progression to higher education (Data Template)	View Document

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: IIT-JAM/CLAT/ NET/SLET/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations, etc.)

Response: 100

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: IIT/JAM/ NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations, etc.)) year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
7	7	2	7	24

5.2.3.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
7	7	2	7	24

File Description	Document
Upload supporting data for the same	View Document
Number of students qualifying in state/ national/ international level examinations during the last five years (Data Template)	View Document
Any additional information	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural

activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

Response: 20

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
0	16	2	1	1

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national/international level during the last five year	View Document
e-copies of award letters and certificates	View Document

5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities following duly established processes and norms (student council, students representation on various bodies)

Response:

The student representatives in various college-committees for academic, co-curricular and extension activities play a vital role in the coordination and cooperation in organizing these college activities.

The major objectives are as under:

- 1.The Student Representatives play an important role in maintaining the code of conduct of the college and reporting any disciplinary issues to the committee members.
- 2.The Representatives help the class teacher in conducting class activities, assignments as well as attendance of students.
- 3.To develop skills of students by involving them in planning and implementation of academic and co-curricular activities.

4.To cultivate Learning process through practical experience that encourages and makes students more confident. It also improves their communication skills.

5.To provide an opportunity to develop the leadership skill.

The Activities

1.Library Advisory Committee

The committee's major role is to upgrade the library facilities and to increase the utilization of library. The Committee always welcomes the suggestions from students. The committee conducts various activities like Books Exhibitions on certain days and other.

2.Cultural Committee

The committee organizes various cultural programmes like college Annual Function, cultural programmes, preparing students for participation in various competitions at University and State level.

3.National Service Scheme

NSS organizes all kind of social activities. NSS arranges annual NSS camp once in a year and adopts a village. At village students actively organize public awareness programmes such as village cleanliness, Awareness rally on social issues, lectures on women empowerment, ban on female foeticide, child education, voting awareness, animal treatment camps, medical camp, street plays and cultural programmes for social awareness etc.

4. Discipline Committee:

The committee works for maintaining discipline and cleanliness on the campus premises, classrooms, staff room, furniture, washrooms etc. They see to it that the campus is cleaned regularly. The students draw an attention regarding cleanliness to the principal and the Management every month.

5. CWDC Committee

CWDC Committee helps to organize various cultural, women empowerment programs and prepare girls students for participation in various Competition at University and State Levels. The Aim of the Committee is to Organize various awareness Programs like, women Health awareness programs, Kanuni Shibir for the awareness of Laws and Rights.

6. Grievances Redressal Committee

The major aim of the committee is to function as a link between college administration, teachers and students. The Committee creates a healthy and safe atmosphere in the college. The Committee promotes transparent resolution of any issue or suggestion in confidential manner within prescribed time limit.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 510.8

5.3.3.1 Number of sports and cultural events/competitions in which students of the Institution

participated year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
391	775	507	439	442

File Description	Document
Report of the event	View Document
Number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions (Data Template)	View Document

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

The College has alumni association. They usually meet once a year and attend the general body meeting. The alumni association helps to develop a database of all the alumni with information about their employment, their employers and nature of their present work, contact addresses, phone numbers etc. Such information helps the present students to contact the alumni for suggestion. A number of our alumni have proved their merit in the respective fields of their career. We have not only academicians but also active businessman, politicians and social workers. The Alumni regularly take part in cultural and extension activities carried out by the college. They take part in the celebration of Independence Day and Republic Day enthusiastically. The Alumni Association guides the students about job prospects and eligibility criteria. The college keeps the database of the students who have passed out from the college. They also helps to provide financial support to the Institution.

File Description	Document
Upload any additional information	View Document

5.4.2 Alumni contribution during the last five years (INR in lakhs)

Response: C. 3 Lakhs - 4 Lakhs

File Description	Document
Upload any additional information	View Document
Link for any additional information	View Document

NAAC

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

Our Vision: To be a unique institute with a pious aim of creating an educated generation with burning aspiration for social service and upliftment of the deprived and the backward.

Our Mission:

- To help and promote education by providing ample opportunities for students.
- Creating an ideal academic environment along with sports, cultural and social activities for the overall development of the students of the rural and backward area.

Goals and Objectives :

- To provide educational opportunities to students from all sections of society.
- To prepare the students for all-round development with diversified co-curricular and extra-curricular activities.
- To create awareness among students for technology, communicative, skill to meet the requirements of higher education and social causes.

The Vision, Mission and the Core values of the College is stated in the college Website, Brochure, on the Entrance of the College and near the Library. The College makes all the effort to ensure the visibility and implacability of the Vision, Mission and Core values in all its facets of functioning.

The institution was established for the rural upliftment and spread the horizons of knowledge through education in the educationally deprived region of Gujarat. The main aim of this institution is to provide quality education to the under privileged sections of the society and especially to girls. The College has been engaged in a tremendous mission to fulfill the educational need of the populace consisting 85% to 90% percent belonging to SC, ST and OBC sections of the society. The college encompasses 40 to 50% girl students, a majority of which belong to the remote rural villages and economically and socially backward background. The institution is located in rural, socio economically backward area near to the border area of Pakistan, is in the dire need of quality education..

At the beginning of every academic year, the meeting of management and the principal takes place. In the meeting, strategic plans and policies are decided and implemented throughout the year. These policies are implemented by the Principal through various committees. The management provides required facilities and moral support to the faculty and students to enhance the quality of education. The Principal is the head of Institution, and he delivers duties and responsibilities to HODs and Coordinators of various committees. The principal forms an action plan, which is implemented by the institution. The Principal interacts with stakeholders (students, alumni, staff, society, etc.) and gives a suggestion to implement them.

Various activities reflecting the Vision, Mission, Goals and Objectives of the college are carried out through different committees working under IQAC. The Principal forms various committees to provide students with a better education. Every faculty member carries out his duties and takes part in every function of the college. Many of our passes out students have cleared various competitive examinations and become self-reliant. The college also placed some of them as employees. The vision and mission of the college are articulated by planned execution of curricular, co-curricular and extracurricular activities..

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

Response:

We are glad to inform that there is a marvelous management team in our Institution. The administration of institution is decentralized. The Management, the Principal and faculties work in coordination with one another to carry out various plans and policy. The management holds meeting every year with the staff members and encourage them to exercise their freedom of expression. The Management monitors to promote and sustain quality.

The Principal coordinates with teaching and non-teaching staff members and student body members for proper functioning of all academic affairs. The principal and the teaching staff members are given total academic freedom by the Management. At college level various committees have been constituted to plan and monitor the functioning of different departments and programmes. The faculty members participate in the decision making by providing suggestions. At all the stages of work, the faculty members impart their duty and do the work as per instruction imparted by the management and the authority. The decentralization of work is done based on the work efficiency in the staff.

The college delegates authority and provide operational autonomy to the departments of the institution and work towards decentralized governance system. As regards decision pertaining to the departments, the HoDs are given complete freedom. The pattern in which the course is to be completed; the teaching methods to be adopted, disciplinary action to be taken against the students of the respective departments, the HoDs are empowered to take decisions in their own way.

Co-curricular activities, Sports, NSS, Cultural activities etc. are coordinated almost autonomously by the faculty in charge under the direction of the Principal of the college.

Thus the whole process from decision making to execution is participatory and every stake holder enjoys a freedom to suggest, monitor, criticize and appreciate.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.2 Strategy Development and Deployment

6.2.1 The institutional Strategic / Perspective plan is effectively deployed

Response:

Perspective/Strategic plan and Deployment documents are available in the institution.

The college follows a policy of plan and work. The IQAC is constituted in our institution. This committee in consultation with the Principal, heads of various departments, and student representatives, plans and deploys various policies that improve the quality of academic and administrative functioning of the institution. The policies and decisions are reviewed at the Principal's meeting with the Heads and necessary measures are taken if needed.

Regular meetings of the Managerial body and Principal are held to discuss the planning of any event or programme. The budget of the institute is prepared at the beginning of the year. The principal, IQAC and various committees put their plans or proposals for programmes. And finally the principal approves the demands and proposals for various activities and programmes.

The feedback from Students also helps in improving the teaching learning experience. Regular visits of the Principal to the departments and interaction with heads of the departments help proper functioning of academic work. Heads of the departments monitor the system of each department regularly. The Principal of the institute is a liaison between the students and the Management. Infrastructure requirements for the institute are conveyed to the management and the Principal sees to it that they are fulfilled. Policies and plans are constituted, monitored and evaluated by IQAC, The Principal, and HODs. Various committees of the college are there to implement the plans and policies together. The institute has developed and established the culture of excellence through the excellent teamwork of the staff under the guidance and leadership of the Principal.

The executive members of Management are always available to guide us for the overall development of the institute. The committees prepare action plans and takes approval of the principal. The committees carry out the activities and at the end of the academic year; the conveners submit the reports of the work done to the Principal. To groom leadership at the student level, the students' representative is also encouraged and nominated to handle the co-curricular and extracurricular activities. For academic matters, HODs are given full liberty to improve the academic level. Physical Director, Librarian, Programme officers of NSS, Officer of NCC and conveners of different committees are also independent to perform their duties

File Description	Document
strategic Plan and deployment documents on the website	View Document
Paste link for additional information	View Document

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules and procedures, etc.

Response:

The college strictly adheres to the norms of UGC, Hemchandracharya North Gujarat University and Gujarat Government in appointing faculty members as well as administrative staff. Promotions of faculty members are routinely carried out in due time as per the norms prescribed by UGC and adopted by the State government. The principal with OS of the college prepares the report of teachers whose promotions are due and forwards it to the University and Commissioner of Higher Education, Gujarat State for approval.

The Principal acts as the bridge between college and the management. In his regular meetings, the Principal discusses about various issues and suggests measures for maintaining the overall excellence. He looks after the fulfillment of teaching and non-teaching staff and also upgrades the infrastructural facilities

as per the needs. Principal holds the overall responsibility for smooth conduction of academics, managing the major administrative tasks, authorized signatory of financial matter and overall advancement of the college. Principal is assisted by IQAC coordinator, HODs, Office superintendent and Chairpersons of various committees for the smooth and effective functioning of the college. The IQAC, various academic, administrative and supporting committees viz. students council, admission, time table, examination, women empowerment & welfare, committee for SC/ ST, library advisory committee, cultural committee N.C.C., N.S.S. etc. are functioning in the college to execute the plans and policies.

The college has formed a Grievance Redressal Committee to look into the issues affecting the

stakeholders. A suggestion box has been placed between the office of the Principal and staff room it is opened once a month. The complaints are addressed immediately. Grievance redressal system ensures the conflict free environment through promoting cordial relationship among students, staff and faculty. The Heads of Departments deal with local grievances within their department, unless found serious enough to refer to the higher authority. The students, teaching and non-teaching staff are free to approach to the Principal and grievance redressal cell for the redressal of grievances. Regular feedback is taken from the students, teachers and alumni. It is analyzed by the Feedback Committee and the report is submitted to the Principal. The Principal intimates the Governing body about the complaints and suggestions received. The Governing body along with the Principal takes corrective measures. The college has made mandatory disclosures regarding Right to Information on the college website.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document
Link to Organogram of the Institution webpage	View Document

6.2.3 Implementation of e-governance in areas of operation

- 1.Administration
- 2.Finance and Accounts
- 3.Student Admission and Support
- 4.Examination

Response: A. All of the above

File Description	Document
Screen shots of user interfaces	View Document
ERP (Enterprise Resource Planning) Document	View Document
Details of implementation of e-governance in areas of operation, Administration etc	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

The Welfare measures provided by the institute for teaching and non-teaching staff are as under:

- There are 12 days of casual leave available to the teaching staff and 15 days for non-teaching staff.
- The non-teaching staff avails 30 days of Earned Leave every year. 20 half pay leave or ten days leave can be commuted every year by every employee.
- There is a provision to grant duty leaves to all the staff members to attend various Training Programmes/ Orientation/Refresher/ Workshop/Seminar/Examination duties as per the Government rules
- Lady teachers can claim six months' Maternity Leave as per Government rules
- Male teachers can claim Paternity Leave as per Government rules.
- Government offers various mandatory Insurance Schemes to the staff
- There is a Registered Co-Operative Credit Society on the Campus, directed and managed by the staff. This credit society provides various services like deposit and loan to its shareholders upto a limit.
- Gratuities, Pension and all other such Government welfare schemes and measures are given to the staff
- First Aid Facility on the campus
- Mineral water plant and RO plant
- MoUs with leading hospital for prompt and free treatment at critical hours
- Additional Facility of library is provided to teachers conducting research
- Leave is granted to teachers to participate and present papers in seminars.
- The institution provides financial support to attend seminars, workshops and conferences to the staff members.
- Grievance Reddresal Cell takes care of the complaints of the students as well as staff.
- Free Wi-Fi facility throughout the college.
- The class IV employees get the benefit of uniform and washing allowance.
- Providing moral and emotional support for career advancement and personal growth.
- A one day staff trip with students annually to infuse team spirit and family gathering.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 23.59

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	9	13	0	0

File Description

Document

Upload any additional information

[View Document](#)

Details of teachers provided with financial support to attend conference, workshops etc during the last five years

[View Document](#)

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 1.2

6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1	2	2	0	1

File Description

Document

Reports of the Human Resource Development Centres (UGC ASC or other relevant centres)

[View Document](#)

Reports of Academic Staff College or similar centers

[View Document](#)

Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff

[View Document](#)

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development

Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).

Response: 13.58

6.3.4.1 Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	2	10	1

File Description	Document
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View Document
Details of teachers attending professional development programmes during the last five years	View Document

6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

Response:

Performance appraisal system for Teaching Staff

Teachers' Self-Appraisal Form

As per the rules of UGC, A permanent teacher has to furnish a data of his academic performance in a duly designed form by the authority known as the self-appraisal form. He has to show all his academic, extension and research performance for the evaluation and appraisal by the higher authorities.

Teacher's Diary

Every teacher in the college is provided with an academic diary at the beginning of the term. He has to keep records of his academic and other works in monthly basis. This Diary is evaluated by the HoD and the Principal which helps them evaluate his performance.

The Results of Exams

On the basis of the statistics of the results of exams, the Principal tries to judge the performance of the teachers and discusses the matter with the concerned teacher personally. He guides the teacher for improvement in his/her performance.

The main parameters of performance appraisal for faculty consist of:

1. Punctuality
2. Innovative teaching methods
3. Completion of syllabus
4. Feedback
5. Attainment of higher qualifications
6. Continuous academic improvement
7. Participation in curricular, co-curricular & extracurricular activities.
8. Computer literacy and use of ICT.
9. Honesty, morality and Integrity.

NON-TEACHING STAFF

The performance of the non-teaching staff of the college is assessed by the management and the Principal. The principal and the management, on the basis of their ability, performance, discipline, punctuality and devotion to work assess their performance and suggest corrective measures if needed.

The parameters of performance appraisal system for non-teaching staff:

1. Punctuality
2. Ability
3. Discipline
4. Punctuality
5. Dependability
6. Integrity
7. Reliability
8. Technical skill enhancement
9. Vertical enhancement of qualifications

The Principal, based on all analysis, gives suggestions for improvement to non-teaching staff if find necessary.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

The College maintains utmost transparency in financial transactions and regularly undertakes Internal and External financial audits. It also maintains all the records in an efficient manner in Physical statements as well as computerized records.

- The Internal Audit is carried out by the Principal, the accountant and the Office Superintendent of the college periodically.
- The External Audit is done by registered Chartered Accountant named Maheshbhai Vyas Chartered Accountants, Registration No.: (032247). Patan. Omissions or errors, if any, reported by the Chartered Accountant are corrected as per his directions and the final balance sheet report and certificate are issued by him.
- In case of grants sanctioned by Government, the audit is done by Government Auditor.
- If the funds are not utilized as per the guidelines of the funding agencies, the funds have to be repaid with interest.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

Response: 9.1

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year wise during the last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
7.1	0	0	0	2.0

File Description	Document
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the last five years	View Document
Annual statements of accounts	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

The Management of the Kankrej taluka Kelavni Mandal monitors the effective and efficient use of financial resources. The budgetary provision is there for whole through the financial year. The principal is free to place any budgetary requirements during the whole financial year at any time before the trust. The Principal is given freedom to utilize funds for the welfare of the Institution. The management of the finances is done by the Principal of the college along with the assistance of Office Superintendent of the administrative office. As the Institution has not appeared for the accreditation yet so it is not entitled for the grant from UGC. The Principal compiles a list of requirements from the Departments/ Units at the end of the academic year. A checklist for the allocation of fund is drafted in discussion with the Management. The college being a non-profit organization, generation of fund is a major challenge.

Sources of funding

UGC :

As the Institution has not appeared for the accreditation, it is not entitled for the grant from UGC.

State Government :

- 1.Salary and maintenance grant is sanctioned by the higher education section of state government.
- 2.For Saptdhara and Udisha fund is distributed by the KGC Gujarat.
- 3.For scholarships, after necessary application and form-filling process, fund is allotted by the state government.

HPCL:

The institution acquires fund from more than 5 lakh last year for merit scholarship for the eligible students. The amount of the scholarship is deposited directly in the account of the student.

N.S.S. :

Regarding various extension activities of NSS, after the proposal, a grant is sanctioned by HNGU Patan per year.

N.C.C. :

A grant is acquired from the NCC Battalion every year as a part of washing and food allowance.

College Trust:

If the expenses exceed the income of the institution for educational and administrative activities, extra fund is provided by the Trust. Some amount from fees collected from self-financing courses and deposited in the College Account.

Efficient Use of the Fund :

The fund is spent only for its purpose in decided time limit. Accounts are audited by the C.A. and the utilisation certificate is sent to particular institution in given time limit.

Optimal Use of Resources:

- Academic building is utilised for regular lectures, expert lectures, remedial classes, certificate and add-on courses, seminars and workshops etc during 08: 00 am to 01 : 00 pm but on special circumstances the building is utilised whole day and holidays as well.
- The building is used for the examination taken by state government.

- The computers from language lab are used for the students of certificate courses like SCOPE and CCC students of BAOU.
- The sports ground is used by the students for the training of various sports from 5: 30 am to 1.00 pm. Likewise Other educational and social institutions may use the sports ground of the institution.
- Reading room and library can be utilized during college time.

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

The IQAC of the college was established in the year 2018. The Internal Quality Assurance Cell (IQAC) is constituted of members as directed by the NAAC. The IQAC meets twice a year to make assessment of the existing policies regarding teaching-learning, infrastructure facilities, campus maintenance and other matters associated with the functioning of college. The suggestions received during the meeting are jotted down and action plan is designed to meet the requirements of the staff members and students.

IQAC has certain specific strategy to ensure institutional quality. The following best practices institutionalized as part of IQAC initiative are:

(1) Teacher's Diary and

(2) Students oriented activities and Initiatives

(3) Feedback Response System

(4) College App

Individual Teacher Diary-

Every teacher has to maintain an individual Teacher's Diary to record the day to-day activities he/she is engaged in. It is a unique venture to document the working hours a teacher may spend on academic and non-academic matters. The Diary gives a holistic picture of the topics covered by a teacher in each class per semester and it has sections to record the examination duties, extra teaching hours, responsibilities for administrative work and co-curricular and extra-curricular activities. Teacher's Diary, verified and signed by the HoDs concerned is submitted to the Principal for final approval. The Principal assesses the overall performance of the teachers periodically through the verification of the Diary. This activity has made the teachers more meticulous about their work.

Students oriented activities and Initiatives:

The IQAC strongly believes that today's students are the future responsible citizens of India. As such, the focus on the development of the students in its complete sense and meaning and the development of a nation, consequently leads to the development of a nation as a whole. Thus, the IQAC always advocates, for the overall development of the students in all the spheres of life including academic excellence.

The IQAC also emphasizes for increases the involvement of students in Curricular, Co-curricular and Extension Activities which bring them close to face the social realities. As such the students are engaged in various activities of the college like distributing blankets, kits to the needy and the downtrodden and thus making them a part of the rehabilitation and relief operations during natural calamities and disasters and also during the pandemic of COVID 19.

Feedback Response System

For the last two years, under the initiative of the IQAC, the feedbacks on the academic processes are taken from the students. Relevant issues are taken up and appropriate responses and measures are suggested by the IQAC to the Principal and Management.

College App

The college has prepared the College App under the guidance of IQAC so that the students can get each and every thing regarding the college such as study material, syllabus, old papers, result, different forms, notice etc.

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives)

Response:

IQAC reviews its teaching-learning process, structures & methodologies of operation annually. It also monitors the learning outcomes periodically through student feedback and departmental meetings. IQAC found that the teaching methods must be made more interactive and more visual in the benefit of the students. IQAC of the college has initiated a number of steps for making the teaching-learning more interactive.

Institutional reviews facilitated by the IQAC:

(1) Feedback from students:

For the last two years the feedbacks on the academic processes are taken from the students. The IQAC undertakes the analysis of this feedback. This feedback includes both content and methods of teaching, teachers' strengths and weaknesses in teaching. The feedback analysis provides a reliable source of information regarding the quality status of the teaching-learning process in the College. The coordinator communicates the feedback analysis to the Principal who takes necessary action where required.

(2) Review of the results, Diary and examinations.

The results of the Final examinations are discussed among the Principal, HoDs, and IQAC. Then, the points of concern are brought to the faculties in their meeting with IQAC. The inspection of diaries of the faculties is conducted by the Principal. The Principal authenticates them after going through them minutely and suggests required measures to improve the performance of the teacher as well as students.

(3) Implementation of teaching-learning reforms facilitated by the IQAC:

The IQAC makes several recommendations aimed at bringing about general improvements in the

overall functioning of the College. This includes plans to reform teaching, learning and evaluation. The IQAC has recommended several steps to enhance the effectiveness of the teaching learning process through its Plan of Action. The institution enhanced students' centric methods to make teaching interesting. These include ICT enabled Class Rooms, Wi-Fi Campus, College App, Books and Journals in online format, organizing guest lectures, seminars/conferences and various co-curricular activities like quiz, debate, poetry recitation, creative writing, presentation etc.

INCREMENTAL IMPROVEMENT

Additional value-added courses - Sanskrit Sambhashan, Cooperation,

Basic English course, beauty parlor, glass painting.

- Teachers' diary for recording academic work.
- The number of Ph.D. holders increased to 7
- The number of Ph.D. guides rose to 3.
- The number of gold medalist students increased to 9
- Achievements in the sports and cultural activities at the University and state level.
- Several MoUs with Educational Institutes, medical institutes and national and international agencies.
- ICT based classrooms
- N-list facility in the library
- A special ramp for physically challenged
- New initiatives -mentoring system, green audit, feedback on syllabus, general feedback.
- A Faculty Development Programme at the institutional level
- National level seminar and state level workshop are organised.
- Water harvesting system
- Mineral water plant
- Free Wi-Fi all over the building
- University lecture series
- UDISHA club for aspirants of government jobs
- Eco club for awareness about environment
- All round surveillance system
- Sanitary pad Vending machine
- HPCL scholarship of 5 lac for the students
- Introduction of college application for paperless dissemination of education
- Introduction of e-governance, communication through e-mails etc reducing paper utility
- New seminar hall
- Wall of humanity

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.5.3 Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
- 2.Collaborative quality initiatives with other institution(s)**
- 3.Participation in NIRF**
- 4.any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

Response: C. 2 of the above

File Description	Document
Upload details of Quality assurance initiatives of the institution	View Document
Upload any additional information	View Document
Paste web link of Annual reports of Institution	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

Response:

One of the main objectives of the Institution is to produce socially committed and intellectually competent, independent men and women to confront the challenges of the modern world. To promote gender justice and sense of harmony the students of the college are given various facilities and special attention.

a) Safety and Security

It is very important to provide safety and security to students and women employees in the college campus. If a student feels safe, she will definitely complete education. The college has made many efforts to provide safety and security for the girl students.

1) To install the CCTV system:

In order to provide safety measure to the college students and women employees, the college has set up CCTV system at library and the college campus including, classrooms, lobby, and parking.

2) Separate parking arrangement:

The college has separate parking for students and staff.

3) **College library** with sitting capacity of 40 students provides equal space and facility for both the genders in the college library.

4) The compulsion of Identity card for students:

In order to provide safety and security for girls, college doesn't allow any unknown person to enter on the college campus.

5) Campus inspection:

Physical Director inspects campus every day as safety measure. Grievance Redressal Cell has formed to deal with grievances of staff and students.

6) The sanitary napkin vending machine:

Sanitary napkin vending machines have been set up in the ladies room.

7) Fire extinguishers

In order to provide safety to the students during a rarely possible fire accident, our college has installed fire extinguishers in the building.

8) The Grievance Redressal and Anti-sexual Harassment Cell is a mechanism for redressing the grievances of the students belonging to both the genders. It is a genuine effort on the part of the college to provide an atmosphere of safety to them. Consequently, no serious grievance has been noticed during last five years.

9) Security personnel: The presence of **security personnel** on the campus restricts any illegal activity or unauthorised intruders.

10) The police services are available if needed. But normally we ask for their services during important examinations. Frequent programmes by Police Department during the year provide general awareness about anti-ragging, road safety and women security.

11) The college organizes **lectures by Gynecologists and psychologists** in order to address the problems of girl students.

12) Educational Tours and Visits – The college authorities ensure that a lady teacher, along with other teachers, always accompanies a group of students going for any educational tours or visit as their guardian.

2. Counselling

Counseling cell is established to look after the mental health of students along with the career counseling. The students can approach the counselors with their problems and through discussions, the remedies are provided. Every year the institute organizes lectures to sensitize the students about gender equity.

3. Common Room

The Ladies Rest Room is provisioned just beside the staff room. The room is well ventilated with washrooms, mirrors, sanitary napkin vending machine, first aid box, provisions to take rest.

File Description	Document
Link for specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Day care center for young children e. Any other relevant information	View Document
Link for annual gender sensitization action plan	View Document

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

- 1.Solar energy
- 2.Biogas plant
- 3.Wheeling to the Grid
- 4.Sensor-based energy conservation
- 5.Use of LED bulbs/ power efficient equipment

Response: C. 2 of the above

File Description	Document
Any other relevant information	View Document
Any other relevant information	View Document

7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- Solid waste management
- Liquid waste management
- Biomedical waste management
- E-waste management
- Waste recycling system
- Hazardous chemicals and radioactive waste management

Response:

The institute's first and foremost motto is to maintain cleanliness. Under Swachhta Abhiyan, the college has performed its best to maintain cleanliness in the college. Both staffs and students contribute a lot to maintain cleanliness in and outside the college campus.

Solid Waste

The Institution is serious in her efforts to maintain cleanliness and eco-balance. Our emphasis is on paperless office and we consistently make efforts to reduce the use of papers. Plastic carry bags on campus

are banned so as to make the campus “plastic free zone”. The college has placed dustbins for dry waste at prominent places in the campus. The college makes a pit dug with the help of NSS volunteers for the disposal of natural solid waste like leaves, wooden branches and papers. The College insists the students to dispose their waste at a proper place. In order to materialize the vision of e-learning and to reduce the generation of paper waste, the departments have started providing the materials and messages through the use of social media groups class wise. There is a written agreement with Thara Nagar Palika for collection and waste management. Waste of plastic and old used papers are given to paper vendors from where it is taken for recycling.

Liquid Waste

As ours is an Arts & Commerce College, the liquid waste is not generated. But the water that goes wasted from a water purifier and also from the washrooms is disposed of through underground drainage lines leading to drainage well.

E-Waste

Electronic goods are put to optimum use and the life of the electronic items is extended by proper up gradation and maintenance. The College has collaborated with a local service provider for annual maintenance of electronic equipment and disposal of e-waste. Periodic checking ensures that nonworking or old electronic equipment are filtered out and disposed-off properly.

As such, there is minimum generation of e-waste. The non-renewable e-waste is sold but the e-waste which is renewable is handed over to the authorized vendor for the recycle.

File Description	Document
Any other relevant information	View Document
Link for Relevant documents like agreements/MoUs with Government and other approved agencies	View Document
Link for Geotagged photographs of the facilities	View Document

7.1.4 Water conservation facilities available in the Institution:

1. Rain water harvesting
2. Borewell /Open well recharge
3. Construction of tanks and bunds
4. Waste water recycling

5.Maintenance of water bodies and distribution system in the campus

Response: C. 2 of the above

File Description	Document
Any other relevant information	View Document
Link for any other relevant information	View Document

7.1.5 Green campus initiatives include:

- 1.Restricted entry of automobiles
- 2.Use of Bicycles/ Battery powered vehicles
- 3.Pedestrian Friendly pathways
- 4.Ban on use of Plastic
- 5.landscaping with trees and plants

Response: Any 4 or All of the above

File Description	Document
Various policy documents / decisions circulated for implementation	View Document
Link for any other relevant information	View Document

7.1.6 Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:

- 1.Green audit
- 2.Energy audit
- 3.Environment audit
- 4.Clean and green campus recognitions / awards
- 5.Beyond the campus environmental promotion activities

Response: A. Any 4 or all of the above

File Description	Document
Reports on environment and energy audits submitted by the auditing agency	View Document
Certification by the auditing agency	View Document
Certificates of the awards received	View Document
Any other relevant information	View Document
Link for any other relevant information	View Document

7.1.7 The Institution has disabled-friendly, barrier free environment

1. Built environment with ramps/lifts for easy access to classrooms.
2. Divyangjan friendly washrooms
3. Signage including tactile path, lights, display boards and signposts
4. Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

Response: B. 3 of the above

File Description	Document
Policy documents and information brochures on the support to be provided	View Document
Details of the Software procured for providing the assistance	View Document
Link for any other relevant information	View Document

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Response:

The college is located in rural, socially, educationally and economically backward remote area surrounded by villages. The prime aim of our college is to provide excellence in education to the students belonging to all sects of the society. Most of the students taking admissions in the college are local and belong to the nearby villages. As per government rules the admission process is carried out. Enough care is taken for specific earmarked seats of each category are filled up. The college authorities are well balanced with the representation of each category. The town council, Govt. Hospital, Govt. office, Agricultural/forest offices etc. are fully involved in the national developmental activities, national festivals, awareness rallies, and government campaigns. These flex board of environmental awareness, social harmony, unity and values are displayed in the college campus.

The institute takes much efforts in providing an inclusive environment for all the students and employees.. "Sarva Dharma Prarthna" is always played on speakers in the college campus. Tolerance and Harmony to cultural, regional, linguistic, communal socioeconomic and other diversities is best achieved by celebrating different days. Every year a lecture of Brahmama Kumaris is arranged on the festival of Rakshabandhan which provides simple and accessible education in education in spiritual and understanding of universal spiritual principles and values to build inner strength and capacity. spiritual plays are also arranged by the students in the college campus. Navratri festival is also celebrated in the college campus. All the students

The students are inculcated with the tolerance and harmony about cultural regional, linguistic

communal socio-economic and other diversities by celebrating Gandhi Jayanti, Sardar Patel Jayanti, Vivekananda jayanti etc. To maintain the linguistic importance Department of Gujarati and Hindi celebrate various activities such as 'Gujarati Matrubhasha Divas' and 'Hindi Divas'. Birth Anniversaries of all national heroes are celebrated with the local community. Thus, the college has created very positive image for all the communities.

World Yoga Day is also organised on 21st June with a yoga trainer to display various yoga for students and staff members. Gurpurnima is also celebrated with full zest every year.

File Description	Document
Link for supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View Document
Link for any other relevant information	View Document

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Response:

The Institute takes pride in the fact that apart from preparing a sound academic foundation of the student community; the Institute constantly works upon to develop them as better citizens of the country. In this regard, the Institute, apart from imparting professional legal education, inculcates a feeling of oneness among the student community through various practices and programs. The institution has always been in the practice of organizing activities that not only initiate but also motivate the students to adopt various practices that promote the "Unity in Diversity" of our motherland. The Institute ensures that the students participate very enthusiastically in all such activities. Since the last five years, the Institute has strived forward with great effort to increase the level of awareness and appropriate practices amongst the students.

The Institute has always taken various direct and indirect steps which promote the awareness about various National Identities and Symbols. The Institute celebrates Independence Day & Republic Day with great pomp and vigour. National Anthem and Sarv Dharma Prarthna are always played on the speakers which

reflect the strong attachment and oneness of the students, employees towards the values of Indian Constitution. The Faculty organizes and celebrates the Constitution Day and thus contributes to the spreading of Constitutional values and ideals.

The National Unity Day is also celebrated in the college on the occasion of Birth anniversary of Sardar Vallabhbhai Patel. To make aware the students to various consumer's laws and rights 'Consumer Day' is celebrated in our institution. The issues related to problems of consumers are expressed through the programs arranged on the topics like Consumer's Act' Rights of Consumers etc. The Voter's Day, International Yoga Day, Mahila Kanuni Shibir, different oaths, teacher's day etc. pogramms have been conducted by the institution from time to time to sensitize students and employees of the institution to the constitutional obligations

The college students with N.S.S and N.C.C units perform various activities throughout the year. The college organizes Blood Donation Camp and Thalassemia Test of the first year B.A. /B.Com. students every year in collaboration with agencies like Indian Red Cross Society, Rotary Club. These activities develop a sense of commitment among the students. In the flood of 2017, surrounding Thara, the N.C.C. and N.S.S. students have participated in '**Rescue Operation**' with government agencies. The NSS Unit of our institute camped for a week in a village Dhekvadi Ta: Bhabhar after the natural calamity of flood and played a remarkable role in bringing life back to its routine. The N.S.S. unit organized medical camp at the Runi village. Blanket distribution programme is organized among the neighborhood community every year. NSS volunteers and NCC Cadets have also played an important role during Covid-19 pandemic.To Sensitize the student our College decided to implement an idea of making 'Wall of Humanity' outside the college campus to help the needy people.

File Description	Document
Link for details of activities that inculcate values necessary to render students in to responsible citizens	View Document
Link for any other relevant information	View Document

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

- 1.The Code of Conduct is displayed on the website**
- 2. There is a committee to monitor adherence to the Code of Conduct**
- 3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff**
- 4. Annual awareness programmes on Code of Conduct are organized**

Response: B. 3 of the above

File Description	Document
Details of the monitoring committee composition and minutes of the committee meeting number of programmes organized reports on the various programs etc in support of the claims	View Document
Code of ethics policy document	View Document

7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

Response:

The college has taken valuable steps to inculcate moral value education to its students. Our college celebrates festivals irrespective of caste, creed and religion which promote our cultural tradition. Due to this the college enjoys a secular environment. All the students come from different traditions and customs. Every teacher makes it a point to emphasise on values and character building through their teaching. All the Festivals are celebrated with due importance. The Principal and the staff members have actively taken part in various projects and programmes about values and have become role models to others.

Celebrating national festivals and birth/death anniversaries of great Indian personalities is an annual practice in our college and celebrated with great enthusiasm since the day of the establishment of the college. Every year Independence Day and Republic Day have been celebrated with flag hoisting ceremony followed by motivational speech by an eminent personality. Students perform various cultural programmes like dancing, singing and elocution competition expressing national values and patriotic feelings. Teacher's Day is celebrated in the memory of Dr. Sarvapalli Radhkrishna on 5th September every year. On this Day students participate as teachers and engage the class. In the end of the Day students arrange a programme in which they share their experience with the audience and make suggestion for the betterment of the college for future. The participants are awarded with certificates by the principal in the annual function of the college. In the memory of Swami Vivekananda **National Youth Day** (12th January) is celebrated. Students are given a motivational lecture on the thoughts of Swami Vivekanand.

World Yoga Day is also organised on 21st June with a yoga trainer to display various yoga for

students and staff members. Gurpurnima is also celebrated with full zest. A well-known scholar is invited to offer inspirational and motivational speech about the importance of Guru in life.

The Department of Gujarati celebrate the birth anniversary of well-known Gujarati writers like

Umashankar Joshi, Zaverchand Meghani etc. Similarly the Department of Sanskrit celebrate Geeta Jayanti every year. The Department of Hindi in the college celebrates of Hindi Diwas on 14th September every

year.

File Description	Document
Link for any other relevant information	View Document
Link for Annual report of the celebrations and commemorative events for the last five years	View Document
Link for Geotagged photographs of some of the events	View Document

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Response:

(1) Title of the Practice: No Vehicle Day

Goal:

Now-a-days Pollution is observed and realized everywhere. It could sometimes be pollution in the air or in the water or some that we still have to discover. At home, when we spray perfumes to smell good, use pesticides, chemicals and herbicides we still contribute to the pollutants in the air. There are vehicles zooming and emitting smokes outside and those simple things we do in our day to day activities that we are unaware that much damage are contributed to our planet. Those are very simple things that are causing our world with so much pain. Thus it is the need of time to make the students aware about the environmental pollution.

The Context:

It is observed that during the working hour of the college many students and most of the staff members use private vehicles like cars/bikes/scooters. Air pollution is a change in the physical, chemical and biological characteristics of air that causes adverse effects on humans and other organisms. The ultimate result is a significant alteration in the natural environment and/or ecosystem.

The Practice:

The college has always been working on various modules to involve the students in different campaigns. As a part of this, the college observed a “No Vehicle Day” on every fourth Saturday of the month with objective to educate students about global warming. The college decided to observe “No Vehicle Day” once a month the fourth Saturday as the best practice at the college campus. The event included issuing circulars and notices informing all about climate change and opting for public transport instead of travelling on bikes and other vehicles. The college decided to continue this campaign on every fourth Saturday in consecutive two months. The college started the campaign to inform the students how the developing countries are responsible for the increasing carbon emissions in the world and what measures should be taken to control it and save an environment.

The college witnessed walking and cycle riding by students and employees in the college campus. All the students and faculties used local public transportation for coming to the college. The basic objective was to create awareness among the students and public and also reduce the traffic congestion and enable the students and employees of the college to play an active role in curbing the global warming. This practice helps create environment consciousness among students and spread the message in community.

Evidence of Success:

Our time is changing and time is running out to take thoughtful action. Now-a-day, people complain of air pollution, common traffic, collisions and delays while travelling. “No Vehicle Day” campaign improves safety and air quality physical activities and decreases noise pollution. Such programme encourages social well-being and helps to reduce environmental pollution. It is discovered that cycling or walking to work is a much more pleasant experience for students that results in a greater level of happiness and well-being as compared to driving or taking public transportation. Those who are travelling by foot or cycle experience significant benefits to their physical fitness. “No Vehicle” campaign helps reducing traffic congestion. The campaign also helps people reducing their expenses. The campaign is effective to reduce air pollution.

The objective of “No Vehicle Day” is to create a setting where people see the importance of doing without automobiles. If we want a greener and cleaner environment, campaigns such as “No Vehicle Day” could well be the first step forward in driving people to more lasting attitude changes in the right direction.

Problems Encountered and Resources Required:

In applying this best practice the institution faced a big hurdle at the very initial stage. Some students of the colleges did not agree to follow this practice. It is so because some of them used private vehicles and used to come college on time. As this best practice put into practice those students did not fully cooperate, such students parked their vehicle outside the campus. But with the passing of time they realise the importance of the concept of saving environment. Celebration of “No Vehicle Day” for once or twice a month cannot eliminate the pollution in the fullest sense. It cannot change the attitude of the people and develop a vehicle-less culture among the people. It is observed that for the youth, implementation of the practice of “No Vehicle Day” must not be a force on someone else.

Title of the Practice: Donation of Woolen Clothes & Warmers & Wall of Humanity:

1.Title: To reach the unreached destitute by offering Woolen clothes, Blankets and Warmers.

2.Goal / Aims:

India is a country where even today, we find hundreds of homeless, shelterless destitute in wretched condition. Every year, it has been observed and reported that during the chilly winter season, many such poor and shelterless people shiver out of unbearable cold, suffer and even die. Seeing to this in humanistic plight, the college initiated a project to donate woolen blankets to such a needy people and children of the society and to reach to the unreached downtrodden class with warmth of empathy.

(3) The Context:

Generally, it is a common scenario that many shelterless, homeless and street dwellers suffer from severe cold waves during the winter season. Many weak, aged people and small children even die due to such adverse effect of the cold wave. In many of the surrounding villages of Thara, poor children and school going children stop attending the school due to lack of adequate warm clothing and apparels. Hence, the College speculated about a social service project of donating woolen clothes like Blankets for the slum and street dwellers and sweaters to the poor and the needy children of primary schools located in a very remote and distant villages surrounding Thara. To help such needy people our college decided to implement an idea of making ‘Wall of Humanity’ outside the college campus. In this scheme, anyone can leave old clothes or woolens near this wall of humanity and the needy collect them from there.

(4) Practice:

The College since last four years has sincerely and unfailingly initiated this campaign for the under privileged, destitute and the needy children to provide some warmth through donating woolen clothes to them. The college gets very good valuable support from the affluent citizens and NGO's of Thara town and surrounding area. The college raises financial support through various sources like philanthropists, donors, institutions and even good humane hearted individuals.

The College buys blankets, shawls and warmers as per the need for the homeless street dwellers, destitute and the poor children. The College believes in participative culture and hence, involves the students and the Management in this noble act of 'Giving' rather "Sharing" our concern for the wretched section of the society. The Members of the management, the Principal, teachers and students collectively venture into the town streets in the icy and chilling nights and indentify the destitute and donate them with shawls and blankets. Moreover, the same teams also visit the interior remote and socially and economically backward villages surrounding Thara and donate as well as distribute woolen sweaters to the financially deprived people. This humble endeavor sprouts a feeling of belongingness and empathy towards the society. Thus, a tendency for human welfare activities is nurtured and inculcated among the students right from the initial formative years of their college life, which would ultimately enable them in the making of an ideal and humane citizen for this world.

(5) Evidence of Success:

- We have received an overwhelming support from the locals and the authorities in arranging distribution facilities and making the wall of humanity.
- More than 200 homeless, shelterless, street dwellers and destitute have been benefitted by these programmes.
- The feed backs from the society regarding the commitment and zeal of the students endow, is really overwhelming.
- The repetitive support that we get in organizing such events itself is an evidence of the appropriateness of this practice.

(6) Problems Encountered and Resources required:

- The major challenge that we face is organizing and arranging the programmes in the interior and remote villages surrounding Thara is locating the ideally needy and necessity stricken areas.
- Especially for distributing blankets and shawls for the destitute and homeless, the team has to strain itself in locating them from various parts of the city during chilly cold nights as these deprived people lie scattered all over the town in various areas.
- At times, we find short of financial resources but somehow, we make it possible find out large hearted donors for this highly noble and humane cause.

(7) Notes:

- This initiative has been widely appreciated, accepted and gratefully acknowledged by the stake holders of the college and the society.
- Members from the various strata's of the society have highly regarded this humble and sincere gesture of sympathy in the right perspective.

As a human being, concern for the fellow human being and to develop humane sensitivity is the prime concern to be developed in this insensitive and materialistic world among the students right from their college days. Thus, humanity and humane values have to be generated, inculcated and concretized among the students right from their formative days of learning, which ultimately would develop as ingrained value in their adulthood.

File Description	Document
Link for Best practices in the Institutional web site	View Document
Link for any other relevant information	View Document

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Kankrej Taluka Kelvani Mandal managed Shri Sevantilal Amrutlal Surani vidya Sankul Smt.Kantaben Kirtilal Shah Arts & Smt. Lilavatiben Bapulal Gunjaria Commerce College, Thara was established in 1986. The College is located in the distantly remote and socially, economically and backward region of north Gujarat surrounded by villages with less exposure to formal and quality education. Before its inception, there was no scope for higher education for the students of this region. Thus, the common lay man of this

region could not afford to send their wards distant cities for Higher Education. Moreover, higher education for girls was still a long awaited dream in this area. This institution has proved to be an oasis to the educationally deprived barren land of Thara. Since 1986, the Institution caters to the needs of Higher Education, especially to the girls of Thara and the adjoining regions.

Performance in one area distinctive to its vision, priority and thrust

When the college was started in 1986, the district was much undeveloped and declared backward by the Government. The literacy ratio was very poor in comparison to other districts of the state. The education scenario was so drastic that only boys were entitled and privileged for higher education. The girls were not sent to colleges because of poverty, social taboos, lack of transportation facilities and safety related issues. In the initial years of the college, the girls ratio in overall enrollment was very little and worrisome.

The early years of the college were like it was a boys' college only. Hardly few girls from Thara and some nearby villages came to study. It was a challenge for the management to bring the girls of the district out from their homes to the college and provide education with safety and security. In such times, the management stood strongly with its vision and mission, backed by the dedicated staff continued encouraging Girls' education. The efforts of management paved a way for it and in the decade of 90s the situation started changing. During that time transport facilities developed and government buses started. The Girls' started to come for higher studies and the college offered full safety and security to the weaker gender with a great commitment. Many are the examples when teachers themselves help the girls reach safely at their homes. If there raises any problem regarding health our institution help them to reach the hospital and provide free service.

With the beginning of the 21st century, the whole scene of education changed in the district and the college emerged as a safer and secured place for girls. From then the institute has never looked back in providing quality education through dedicated faculty, better infrastructure, supporting facilities, scholarships and ever rising focus on co-curricular and extra-curricular activities. The number of Girls' enrollment at UG and PG level has not only been increasing but also performing better than their counterparts every year. **From 1986 to 2021, a total number of 10 students got gold medal, out of which 6 girls have got the gold medals.**

The participation of Girls in NSS, NCC, Sports, and Cultural events and in each and every activity and event is outstanding and remarkable. In the year 2018/19 the group of dance was performed at the Youth Festival of H.N.G.U. and got the second rank. **Many of the girls have also got the ranks in the sports activities.** We furnish here under the example of the activities of our College Women Cell which has been a strong backbone of Girls in every situation where they need support and care.

File Description	Document
Link for appropriate web in the Institutional website	View Document
Link for any other relevant information	View Document

NAAC

5. CONCLUSION

Additional Information :

The college has applied for first cycle of accreditation. This is a humble endeavor of the college towards the First Cycle of Accreditation commenced with a positive faith, which will help the institute in adopting the procedures and guidelines set by NAAC.

Concluding Remarks :

The institute is an Undergraduate College. Post Graduate centre has been started at the institute with Sanskrit, Gujarati, Economics in Arts and Advance Accountancy in commerce college for the benefit of socially, educationally, economically backward students, who otherwise would have been forced to discontinue higher studies after graduation. Full time, permanent, faculty members of the institute, who are also recognized as Post Graduate teachers, also teach at the Post graduate centre. One of the faculty members is invited to teach at the post graduate centre, as per the rules of the affiliating university. Similarly, four faculty members of the institute are recognized as PhD guide. Research Scholars work under their supervision for M.Phil / PhD degree in Sanskrit, English, Psychology and commerce.

The college tries to incorporate its core values, viz., Education to all, qualitative education with humanistic values, Intellectual, physical and spiritual development of the youth, Emphasis on high moral values, Empowerment of women through value education Environmental Awareness in all its endeavors.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.1.3	<p>Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years</p> <p>1. Academic council/BoS of Affiliating university 2. Setting of question papers for UG/PG programs 3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses 4. Assessment /evaluation process of the affiliating University</p> <p>Answer before DVV Verification : B. Any 3 of the above Answer After DVV Verification: C. Any 2 of the above</p>																				
1.2.1	<p>Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented</p> <p>1.2.1.1. Number of Programmes in which CBCS / Elective course system implemented. Answer before DVV Verification : 13 Answer after DVV Verification: 10</p>																				
2.1.2	<p>Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)</p> <p>2.1.2.1. Number of actual students admitted from the reserved categories year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>712</td><td>664</td><td>640</td><td>579</td><td>611</td></tr></table> <p>Answer After DVV Verification :</p> <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>712</td><td>664</td><td>640</td><td>579</td><td>611</td></tr></table>	2020-21	2019-20	2018-19	2017-18	2016-17	712	664	640	579	611	2020-21	2019-20	2018-19	2017-18	2016-17	712	664	640	579	611
2020-21	2019-20	2018-19	2017-18	2016-17																	
712	664	640	579	611																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
712	664	640	579	611																	
3.2.2	<p>Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the last five years</p> <p>3.2.2.1. Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year-wise during last five years</p> <p>Answer before DVV Verification:</p> <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>10</td><td>14</td><td>8</td><td>2</td><td>5</td></tr></table>	2020-21	2019-20	2018-19	2017-18	2016-17	10	14	8	2	5										
2020-21	2019-20	2018-19	2017-18	2016-17																	
10	14	8	2	5																	

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
1	1	0	0	0

Remark : updated as per proofs provided during re-dvv

3.3.2 Number of research papers per teachers in the Journals notified on UGC website during the last five years

3.3.2.1. Number of research papers in the Journals notified on UGC website during the last five years.

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
4	4	4	1	8

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
4	4	1	0	1

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

4.1.4.1. Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
1.7739	1.60514	15.36887	16.08948	0.38925

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
1.7739	1.6	15.4	16.1	0.4

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

4.2.3.1. Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17

1.58029	1.49192	3.36667	1.66695	1.22709
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Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
1.5	1.4	3.3	1.6	1.2

4.4.1 **Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)**

4.4.1.1. **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
28.27124	19.77028	3.26531	4.5613	2.00698

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
28.3	19.8	3.3	4.6	2.0

5.1.3 **Capacity building and skills enhancement initiatives taken by the institution include the following**

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: C. 2 of the above

Remark : As per the proofs provided

5.3.1 **Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.**

5.3.1.1. **Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
0	16	2	1	1

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0	16	2	1	1

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

6.4.2.1. Total Grants received from non-government bodies, individuals, Philanthropers year wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
710000	0	0	0	200000

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
7.1	0	0	0	2.0

2.Extended Profile Deviations

ID	Extended Questions																				
1.2	<p>Number of sanctioned posts year-wise during last five years</p> <p>Answer before DVV Verification:</p> <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>20</td><td>20</td><td>20</td><td>20</td><td>20</td></tr></table> <p>Answer After DVV Verification:</p> <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>21</td><td>21</td><td>21</td><td>21</td><td>21</td></tr></table>	2020-21	2019-20	2018-19	2017-18	2016-17	20	20	20	20	20	2020-21	2019-20	2018-19	2017-18	2016-17	21	21	21	21	21
2020-21	2019-20	2018-19	2017-18	2016-17																	
20	20	20	20	20																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
21	21	21	21	21																	
2.2	<p>Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)</p> <p>Answer before DVV Verification:</p> <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>64.19824</td><td>43.9883</td><td>31.17394</td><td>67.77063</td><td>38.73147</td></tr></table> <p>Answer After DVV Verification:</p> <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>64.2</td><td>44</td><td>31.2</td><td>67.8</td><td>38.7</td></tr></table>	2020-21	2019-20	2018-19	2017-18	2016-17	64.19824	43.9883	31.17394	67.77063	38.73147	2020-21	2019-20	2018-19	2017-18	2016-17	64.2	44	31.2	67.8	38.7
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